

IDPH INSTITUTIONAL REVIEW BOARD / MEETING MINUTES

SUMMARY NOTES				
Topic	Reporting	Discussion Summary	Commitment / Progress / Notes (Action, Status, Outcome)	Accountable (Who / When)
		<ul style="list-style-type: none"> ○ Members will be sent recertification reminders 3-months before the due date. ○ New member, Jennifer Layden, due to certify 		
Reviews	Harold Duckler	Harold Duckler distributed and discussed the current study status listing. Eduardo Alvarado moved to approve it. Jeff Lyon seconded the motion. All approved. The motion was carried.	Ongoing	
UIC School of Public Health	Arthur Kohrman	Dr. Kohrman discussed the status of work towards making the IDPH IRB the designated IRB for UIC SPH projects requiring IDPH data.	Ongoing	
Common Rule Update	Arthur Kohrman	<ul style="list-style-type: none"> ○ Dr. Kohrman briefed members about the Common Rule Update that was released January 19th by the U.S. Department of Health & Human Services, Office for Human Research Protections ○ It includes significant efficiency enhancements, such as promoting single IRB use for multi-institutional research studies, and stating that identifiable data or biospecimens research may rely on wide-ranging consent. 	View online at: https://www.hhs.gov/ohrp/regulations-and-policy/regulations/finalized-revisions-common-rule/index.html .	
IRB Webpage documents Request for Suggestions	Kori Acosta	Kori Acosta encouraged members to take the opportunity to review all IRB documents posted online and feel free to make suggestions.		Board Members
Vital Records Report	Meghan Calandro	<ul style="list-style-type: none"> ○ Ms. Calandro gave a presentation about the Office of Vital Records and their work. ○ Vital Records data is used by IDPH Programs, LHDs, other State Agencies, Federal Agencies/Programs, and researchers. ○ Quality improvement measures, such as clean ups, educational reporting newsletters, and EVVE fact of death (death and birth records verification system) are underway. 		
Syndromic Surveillance Data Report (HepCCATT)	Stacy Hoferka	<ul style="list-style-type: none"> ○ Stacy Hoferka discussed Syndromic Surveillance Data and HepCCATT (Hepatitis C Community Alliance to Test and Treat program). IDPH's role in HepCCATT is surveillance. 		

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		<ul style="list-style-type: none"> ○ The Hepatitis C Registry transferred from being a private registry to being an IDPH registry in February 2016. ○ Syndromic Surveillance data includes reporting on outbreaks, cold and heat related incidents. 		
2017 Meeting Schedule	Kori Acosta	<ul style="list-style-type: none"> ○ Board Meetings are held on the 3rd Thursday of the 2nd month of each Quarter from 1:30-3 PM. ○ Ad Hoc Meetings are <i>tentatively</i> scheduled on the 3rd Thursday of all months when there are no Board Meetings scheduled ○ This year's schedule is as follows: May , August , & November in the Director's Conference Room in Springfield & Room 711 in Chicago <p><i>*Videoconferencing Available</i></p>		IRB Staff Board Members
Public Comment	Arthur F. Kohrman, MD	<ul style="list-style-type: none"> ○ Dr. Kohrman opened the floor to public comment. ○ There was none as there were no public present for comment. 		
Adjournment	Arthur F. Kohrman, MD	Jenny Aguirre moved to adjourn the meeting. George Marchetti seconded the motion. All approved. The meeting adjourned at 3:01 p.m.		