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**Meeting Minutes of:**  
**ILLINOIS DEPARTMENT OF PUBLIC HEALTH**  
**Levels of Care: Levels III and IV (LOC)**

**September 25th, 2017**  
**2:30 p.m. until 3:30 p.m.**

<b>IDPH Offices</b> <b>69 W. Washington, 35<sup>th</sup> Floor</b> <b>Chicago, IL</b>	<b>IDPH Offices</b> <b>535 West Jefferson, 5<sup>th</sup> Floor</b> <b>Springfield, IL</b>
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**Attendees**

Beau Batton Dan Houchins Jessica Kandel Kim Kocur Stephen Locher Nicole Niwa Kousiki Patra	Shannon Lightner, IDPH Miranda Scott, IDPH Alexander Smith, IDPH Andrea Palmer, IDPH  Jodi Hoskins Cindy Mitchell Debbie Kamradt Sean O'Connor Angela Rodriguez Chris Emmons Charlene M, Lurie Children's
	<b>William Grobman (excused)</b>

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ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
LEVELS OF CARE COMMITTEE: Transfers MEETING  
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## **Motions**

1. **Motion to approve the minutes from August 3<sup>rd</sup> and 31<sup>st</sup> with minor changes.**
  - 1<sup>st</sup> Jessica Kandel, 2<sup>nd</sup> Kim Kocur, Unanimous yes.
  
2. **Motion to adjourn**
  - Unanimous yes.

## **Introductions and Welcome**

- Beau Batton, Chair of the committee, ask everyone in the room and on the phone to introduce themselves.

## **Agenda Items**

### **1. IDPH Meeting**

- The Illinois Department of Public Health (IDPH) staff was on hand to go over and give an update about the combined meeting taking place on October 19th at 3:15 PM.

### **2. Level III Discussion**

- Beau began with a discussion on Indiana's Perinatal Hospital Standards
- Last time they finished up pediatric sub-specialists.
- Data update on pediatric surgery planned for the October meeting
- An ethics team and a hospice program were discussed at the very end of last meeting. The committee went further in depth during this meeting.

#### *Ethics Team Discussion*

- Ethics team, needed as available for consultation. Families and patients and providers in the NICU should have access to a hospital ethics committee when requested.

#### *Perinatal Palliative Care Program discussion*

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- What are the expectations?
- Current code doesn't have it as a requirement. The committee would like to see it as a recommendation.

*Follow up clinics discussion*

- The committee plans to leave it similar to the current code and keep it vague.
- Go for the very bare minimum requirements.
- It is required in the current code.

*Neonatal Transports Discussion*

- The LOC transports team was on hand to discuss what topics they are covering.

*Discharge Planner discussion*

- Individualized discharge plan for each patient?
- Group wants evidence of a process. Focus on the process and not the personnel.
- The group wants to keep it about the same.

*Social worker discussion*

- Add training in bereavement to education requirements.

*Geographic Exceptions Discussion*

- The group talked about whether or not to provide geographic exceptions to the rules and what that might look like

*Very Low Birth Weight (VLBW) Discussion*

- Argument for minimum VLBW to maintain a Level of Care status.
- Beau to bring info from VLBW data/numbers next meeting.

**3. Next Steps**

- VLBW Data from Beau
- Surgery data update from Amanda after receiving ICD codes.
- Nurse Staffing Discussion
- Public Comment: there was none.

**Adjournment**

Motion to adjourn: Unanimous yes.