

# **CORONER TRAINING BOARD**

## **MEETING AGENDA**

IDPH Division of Vital Records

925 Ridgely Ave.

Springfield, IL. 62702

**3/30/17 @ 1:00PM**

- I. **Call to Order**
- II. **Roll Call**
- III. **Approval of Minutes from 1/26/17 and 3/2/17**
- IV. **Public Participation**
- V. **Authorize payment of the bills**
- VI. **Update on State of Illinois Procurement Code and State Procurement Officer (SPO),  
OIG, and Executive Ethics Commission**
- VII. **Outstanding Invoices Submitted to the CTB by ICMEA for August 2016 CEU Training**
- VIII. **Update on amending the Administrative Code Title 20, Subpart A & B**
- IX. **Update on establishing CTB as a state agency with the IL Comptroller's Office**
- X. **CTB Executive Director and staff – Determine Staff Positions, Job Descriptions, Set  
Salaries of Staff & Determine Hiring Timeframe**
- XI. **CTB Website**
- XII. **Update/Discussion on New Coroner 40 Hr. Basic Training And 2017 CEU Training**
- XIII. **Update on Hiring Legal Representation for CTB**
- XIV. **Approval of Submitted Training Courses for Coroner/Deputy Coroner CEUs**
- XV. **Approval of Re-imbusement For Training Expenses of Board Members for  
Attending Training Courses for Evaluation and Possible Approval for CEUs**
- XVI. **Old Business**
- XVII. **New Business**
- XVIII. **Adjourn**