

**Illinois Department of Public Health  
Office of Health Care Regulation  
*Ambulatory Surgical Treatment Centers Licensing Board***

***Agenda***

***December 3, 2014***

**122 S Michigan, Room 711, Chicago  
4212 W St. Charles Road, Bellwood  
525 Wet Jefferson St, 4<sup>th</sup> floor, Springfield**

1. Call to Order and Introduction
2. Approval of June 25, 2014 and September 17, 2014 minutes  
(Draft future meeting minutes submitted to board within 1 week of meeting)
3. Board members Ethic training completion, contact information, vacancy
4. Future meeting dates:
  - March 11, 2015
  - June 10, 2015
  - September 9, 2015
  - December 8, 2015
5. Travel Vouchers (define method and what documents are required)
6. Chain of command for Department
7. New Business
  - a) Open meeting act /bylaws allow, teleconference along with video conference  
(how does that effect a quorum) (legal)
  - b) Ethics process for Senators/ Governor
  - c) ASTC Data (exhibit 1)
  - d) Process to suggest changes to the Ambulatory Surgical Treatment Act –  
legislative change
8. Old Businesses
  - A. Regulations- status on rule changes
  - B. Clinical record retention for ASTC
  - C. SB 3465 (Public Act 098-1123) effective 1/1/15 (exhibit 2)
  - D. Discussion – Role of Nurse Practitioner (exhibit 3)
9. Next meeting dates
  - a. March 11, 2015 @ (122-Rm. 711, 525-<sup>4th</sup> Floor)