

Item	Discussion	Decision/Responsible Party
Meeting Minutes Wednesday, November 4, 2015 11:00 p.m. – 3:00 p.m. Normal Fire Department Normal, IL		
Call to Order	Called to Order at 11:15 am	Liz Kim
Minutes Approval Vote	September 2, 2015, Minutes reviewed Motion – Randy Faxon Second – Maureen Matthews None opposed-Minutes Approved	
IDPH Update <i>(standing item)</i>	<p>The stroke rules have been filed with the secretary of state. First notice will post either Friday or Monday and will be out until December 21st for comment. Tena is working to get members vetted. Jack reported he has not had the state stroke coordinator replaced at this time. He will need to look at the rules and regulations more closely to answer questions raised by Peggy Jones and Tracy Love regarding re-designation for the ESRH hospitals. This will be tabled until next meeting.</p> <p>Action Item: Tracy will email a list to the group with potential questions for IDPH regarding re-designation and will send to Jack in January before the next meeting.</p>	Jack Fleeharty
Regional Update <i>(standing item)</i>	<p>It is the regional reps responsibility to share information with the state committee, and take information back to their region. Moving forward each region will be asked to report updates at each State meeting.</p> <ol style="list-style-type: none"> Region 1: Tracy Love (not rep but in Region 1): A survey was sent out regarding capabilities of hospitals. A mistake was made, as the survey was to be sent to all Region 1 hospitals, but the AA assisting sent it to all hospitals in the state. Tracy explained the confusion, but states will share the information garnered when the review is complete. A region rep is being selected per the Regional Medical Director at this time. 	Regional Representatives

2. **Region 2:** Missy Mallory: the Region is trying to coordinate a way to implement FAST into the PCR's and produce data to monitor who in the Region is using it. INI/OSF St. Francis wants to produce a video for pre-hospital education and want real-life footage with universal education for pre-hospital patient care. May be possible to use at the state level eventually. In-field upgrade allows rural agencies to upgrade patient care as needed-discussion occurred about BLS/ALS service, upgrade and charges, and air transport.
3. **Region 3:** Amanda Conn: First meeting was same day as EMS council. Protocol created but now realized the impact of the protocol was great. They are now looking at protocol again and realized that GQTG is not used by everyone in the Region. Now looking at new form for EMS to use for documentation.
4. **Region 4:** Alison Kennedy: Have not met as a stroke committee yet-Alison is going to create a stroke committee for the region.
5. **Region 5:** Danielle Barker (not rep but in Region 5): Biggest challenge is now have telemedicine with 3 neurologist's on-call, question if patients go to PSC or CSC from consult. Closest CSC is St. Louis. Stroke committee at Region has decreased since Lesley left her position, now trying to strengthen the committee.
6. **Region 6:** Teresa Turner has left her position. Will need a new Region Rep.
7. **Region 7:** Dee Behrens (not rep but in Region 7): have met as a separate committee and the region is willing to move forward. Dee is planning to become the Region Rep and the next meeting will have a Gap Analysis. There was good participation from the group and they were more engaged.
8. **Region 8:** Have not met as a group and still need a rep
9. **Region 9:** Liz Kim: transfer algorithm for CSC presented, with possible roll out fall of 2016, pending final approval. Regional Medical Director agreed to it.

New QI is reported for pre-notification, stroke alert data, secondary transfers greater than 2 hours, and all AIS treatments. Liz announced she is leaving the group to relocate to California, and Deb Brunelle will be the new Region 9 rep.

10. **Region 10:** No Representation

11. **Region 11:** Chris Richard (not rep but from Region)
CSC triage is almost complete, webinar for key state holders November 18th.

Discussion also was centered on the state recommendations for trauma is a transfer time of less than 2 hours, so the benchmark for stroke should be 2 hours for both hemorrhagic and ischemic.

EMS Advisory Council
(standing item)

Rules coming out the end of the week. Julie has FAQ form on Law/Rules. Will coordinate with Julie when to send these letters out and the links. Each issue with rules has to be addressed by IDPH.

Jack Fleeharty

Action Item: Julie will let Tracy and Liz know when the Rules and Regulations are available for review.

Education Work Group
(standing item)

Purpose: Create EMS Stroke Tool Kit that could then be tailored at individual EMS regions

Teresa Turner

Discussion: Dylan Fergusson to lead the group. Missy Mallory, Kathleen O'Neill to help, also Alison Kennedy and Ann Schutt will help.
Kathleen discussed that Mission: Lifeline Stroke is coming out in 2016

Membership Update

Discussed earlier in meeting

ALL

PA 096-0514

Discussed earlier in meeting

Jack Fleeharty

Draft Administrative Rules		
Annual review of Certifying Bodies	<p>Call for a vote on certifying bodies. AHA PCS Program: Yes=8 No=0 Approved</p> <p>All bodies were approved to recommend for certification to IDPH</p> <p>Action Item: Liz will draft a letter to IDPH with recommendations and information on each organization</p>	Vetted Members only
Annual Meeting Votes on Bylaws and Officers for 2016	<p>Bylaws for 2016: All in favor=8 Opposed=0 Bylaws approved without changes for 2016</p> <p>State Assessment Tool: All in favor=8 Opposed=0 State Assessment Tool letter approved</p> <p>Officers: Secretary: Tracy Love=8 votes Others=0 Vice Chair: Amanda Conn=8 votes Others=0 Chair: Chris Richards=8 Others=0</p> <p>Tracy Love and Amanda Conn approved for their positions for 2016 Chris Richards was tentatively approved awaiting vetting completion for 2016</p> <p>Jack discussed the By-Laws cover this issue if Chris is not vetted by the next meeting in February</p> <p>Meeting Dates and Times: Approve=8 Disapprove=0 Meeting dates and times for next year are approved.</p>	
Presentations	Power Point on GWTG-Stroke Data for Illinois	Kathleen O'Neill

	Legislative Impact on Access to Stroke Care in Illinois	Lesley Cranick
	Pact to Act FAST	Peggy Jones
Region Letters to Administrators:	Distributed through IHA and ICAHN	All
Public Comment	Kathleen to distribute IDPH Resource Books to members	All
Open Meetings Act <i>(standing item)</i>	<p>Currently Region Committees and group sub-committees are not part of the OMA. State Subcommittee is subject to the OMA. This has been challenged and may need to change the By-Laws to cover groups under larger committees. Jack will keep this group updated.</p> <p>Any new member after January 1st 2015 will have 90 days to complete the OMA training.</p>	
Meeting Times	<p>Meeting location for 2016: Normal Fire Department 11a-3p</p> <ul style="list-style-type: none"> • February 24, 2016 • May 18, 2016 • August 17, 2016 • November 16, 2016 	
Adjourned at 3:05 pm	<p>Motion: Liz Kim Second: All</p>	

Name	Position	Attended
Biggins, Robert	Acute Stroke Patient Advocate	Proxy: No
Stein-Spencer, Leslee	Fire Chief from a region >200,000 population	Proxy: No
Faxon, Randy	EMS Coordinator	Yes
Prabhakaran, Shyam	Neurologist from a PSC	Proxy: Liz Kim
Mathews, Maureen	RN from a PSC	Yes
Love, Tracy	RN NOT from PSC	Yes
Smith, Deborah	Hospital Administrator from PSC	Yes
Liz Kim	Region 9	Yes
Mallory, Missy	Region 2	Yes
Conn, Amanda	Region 3	Yes
Kennedy, Alison	Region 4	Yes
Gajewski, Cyd	Region 11	Proxy: No
Vacant	EMS Rural Fire Chief	
Vacant	Hospital Administrator NOT from PSC	
Vacant	Private ambulance provider rep	
Vacant	State EMS Advisory Council Rep	
Vacant	ED Physician NOT from a PSC	
Vacant	Region 1	
Vacant	Region 4	
Vacant	Region 5	
Vacant	Region 6	
Vacant	Region 7	
Vacant	Region 8	
Vacant	Region 10	
Vacant	EMS Medical Director	