



## SIREN Registration – Quick Tips

### Begin Registration

Go to [www.siren.illinois.gov](http://www.siren.illinois.gov)

Select the **Register** button in the middle of the page  
Be sure to complete all required fields indicated by asterisk (\*)

The **Next** button in the bottom-right corner of the page will advance you through to each section.

REGISTER

NEXT

### Contact Emails

Multiple email addresses may be added for notification delivery, expand the email section by clicking on **+Add Email**

+ ADD EMAIL

### Phone Numbers

Multiple phone numbers may be added for notification delivery, open the phone number section by clicking on the **+Add Phone Number** text

+ ADD PHONE NUMBER

### Organizations

Click on **+ Add Organizations**

Click **Select** next to *SIREN - NEW USER REGISTRATION ONLY* to select the organization.

\*When the SIREN Staff approve new registration, profile information is reviewed to place the new account holder in appropriate Organizations.

The **Select** button in the bottom-right corner of the page will return to the previous page.

The **Next** button in the bottom-right corner of the page will advance you through to each section.

SELECT

SELECT

NEXT

### Complete Registration

To complete registration check the reCAPTCHA box and click the **Submit** button in the lower-right corner of the registration page.

SUBMIT