

## **Begin Registration**

Go to www.siren.illinois.gov

Select the **Register** button in the middle of the page Be sure to complete all required fields indicated by asterisk (\*)

The **Next** button in the bottom-right corner of the page will advance you through to each section.

# **Contact Emails**

Multiple email addresses may be added for notification delivery, expand the email section by clicking on **+Add Email** 

## Phone Numbers

Multiple phone numbers may be added for notification delivery, open the phone number section by clicking on the **+Add Phone Number** text

# **Organizations**

Click on + Add Organizations

Click **Select** next to *SIREN* to select the organization.

\*When the SIREN Staff approve new registration, profile information is reviewed to place the new account holder in appropriate Organizations.

The **Select** button in the bottom-right corner of the page will return to the previous page.

The **Next** button in the bottom-right corner of the page will advance you through to each section.

# **Complete Registration**

To complete registration check the reCAPTCHA box and click the **Submit** button in the lower-right corner of the registration page.





