

Illinois Department of Public Health  
Division of Vital Records  
Data Request Fees

Effective October 1, 2018, the following fee structure applies to data requests:

1. A \$100 non-refundable application fee must be submitted at the time of application.
2. An hourly fee of \$75 will be charged, to the quarter hour, for each hour of staff time required to complete the request.
3. Postage and handling fees, if applicable, will be charged.

The Division of Vital Records will provide a cost estimate prior to completing the data request. Estimates of 30 hours or more will be subject to a 50% down payment before the project will be initiated.

Payment in full must be received before delivery. Payments may be made by check or money order.

Prior to initiating the application process, please contact the Vital Records research unit to discuss the project, data use, and available data.

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