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To: EMS System Medical Directors
EMS System Coordinators
Illinois-licensed EMS Transport Vehicle Providers

From: Leslee Stein-Spencer R.N., M.S.
Acting Division Chief, Division of EMS

Subject: Compliance with State Prehospital Care Reporting Requirements

As you are aware, EMS agencies licensed as Transport Vehicle Providers by the Illinois Department of Public Health (IDPH) are required by state statute¹ to submit patient care report data to IDPH, either directly or through their respective EMS System(s). It is also required that the data submitted conform to IDPH's Prehospital Dataset, which is currently at Version 3.4 of the National Emergency Medical Services Information System (NEMSIS) Standard.

I'm pleased to report that IDPH is currently receiving more run reports than ever before, approximately 1.1 million per year, and we greatly appreciate the work of the majority of agencies and their crews that makes this possible. However, as of the date of this memorandum, of the 610 agencies with active transport vehicle provider licenses, fewer than 400, or about two-thirds of the total, are currently submitting data to IDPH. A lack of full participation in the reporting process makes it much more difficult to develop a statewide picture of the strengths and weaknesses of, and the opportunities and threats to, EMS in Illinois.

If your EMS System or EMS agency is not currently submitting prehospital care data to IDPH, please contact the state EMS office within Seven (7) days of your receipt of this letter in order to discuss precisely how and when your Department will bring itself into compliance. The point of contact for the prehospital reporting program is Dan Lee (312-814-0056, daniel.lee@illinois.gov), but feel free to contact me directly if you feel that's necessary to get the job done. Please understand that prompt action to bring your agency into full compliance is not optional, and a failure to take the needed steps to do so will subject your organization to fines and/or a license action.

¹ EMS Systems Act (210 ILCS 50)