



COVID-19 Laboratory Test Requisition

Laboratory Specimen Number
(FOR PUBLIC HEALTH USE ONLY)

Authorization Code: _____
(if applicable)

REQUISITION MUST BE FILLED OUT COMPLETELY

Type or use indelible dark ink and print legibly with capital letters

Outbreak #: _____

SUBMITTER INFORMATION:

Submitting Institution _____

Submitter Address (Street Number, Name of Street) _____

City _____

State _____

ZIP Code _____

Contact Person/Clinician's Last Name _____

Telephone Number _____

FAX _____

E-mail Address _____

PATIENT INFORMATION:

Patient's Last Name _____

First Name _____

Middle Name _____

Street Address _____

Apartment/Suite Number _____

City _____

State _____

ZIP Code _____

Telephone Number _____

Birthdate (mm/dd/yyyy) _____

Age _____

Sex

- Male
- Female

Race

- White
- African American/ Black
- Native American
- Asian/Pacific Islander

Ethnicity

- Hispanic
- Non-Hispanic

Patient ID # (optional) _____

INSURANCE INFO

Recipient ID # _____

Insurance Company _____

Group/Policy # _____

Social Security Number _____

Policy Holder Last Name _____

Policy Holder First Name _____

Eligibility Begin Date _____

Eligibility End Date _____

TEST REQUEST INFORMATION When sending acute and convalescent serology specimens, use one test requisition. Complete collection information immediately below for acute specimen and complete collection information for convalescent specimen in the "Source/Specimen Type" box.

_____ () a.m.
Date Collected (mm/dd/yyyy) _____ : _____ () p.m.
Time Collected _____

_____ Date of Onset _____

TEST

SOURCE/SPECIMEN TYPE (one source type per form)

COVID-19

- Anterior Nares Swab
- Blood - Serum
- Bronchial Alveolar Lavage "BAL"
- Mid-turbinate Nasal Swab
- Nasal Aspirate
- Nasal Washing
- Nasopharyngeal Swab
- Oropharyngeal Swab
- Plasma
- Serum - Acute
- Serum - Convalescent
- Sputum
- Tissue (Specify Below**)
- Other (Specify Below**)

**SOURCE

OVER- For Instructions



INSTRUCTIONS

The Illinois Department of Public Health laboratory requisition form titled, "COVID-19 Laboratory Test Requisition," is designed to accompany the specimens submitted to the Department's laboratories by approved submitters for COVID-19 testing.

DEFINITION - Submitter - Entity that sends specimens to be tested.

SUBMITTER INFORMATION - Enter the name of the organization/hospital OR submitter code (if you have one) requesting the test, the ordering contact person/clinician's last name (important so that test results may be routed correctly), the address of the organization/hospital requesting the test, and the complete submitter's phone number and FAX, including area code.

PATIENT INFORMATION - Print the patient's full name. The patient's ID# is an optional field for a locally assigned patient number completed at the discretion of the submitter. If applicable, enter the patient's identification number, insurance company name, group/policy number, policy holder first and last name, eligibility begin and end date, and last 4 of SSN. Enter the patient's date of birth, if known. If the date of birth is entered, the age may be left blank. Enter sex, race, ethnicity as indicated by the patient. Enter the patient's complete address including apartment or suite number, city/town, state and five digit ZIP code.

TEST REQUEST INFORMATION - Enter the date the specimen was collected. This is a REQUIRED field. If applicable, enter the date of patient's illness onset. Enter specimen collection time.

Fill in box for source. If not listed, use "other" and write source.

Illinois Department of Public Health
Division of Laboratories
2121 W. Taylor Street
Chicago, IL 60612
312-793-4760

Illinois Department of Public Health
Division of Laboratories
825 N. Rutledge Street
Springfield, IL 62702
217-782-6562

Illinois Department of Public Health
Division of Laboratories
1155 South Oakland Avenue
Carbondale, IL 62901
618-457-5131