

State Board of Health Rules Committee

Thursday, August 14, 2025

1:00 PM-3:10 PM

Meeting Minutes

Meeting Recording:

[State Board of Health Rules Committee Meeting-20250814 1749-1 - Webex](#)

Location

WebEx Video Conference Service

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Minutes

1. Call to Order

- Members Present: Damon Arnold, Dawn Brown, Rashmi Chugh, David Chung, David Cross, John “Jack” Herrmann, Rodney Holzmacher, Yvette Johnson-Walker, Abel Kho, Juleigh Nowinski Konchak, Angela Oberreiter, Karen Phelan, Claire Simon, Susan Swider
- Members Not Present: Rodney Alford, Esther Sciammarella
- IDPH Staff Present: Janice Phillips, Allison Nickrent, Hillary Aggertt, Ricardo Anderson, Jessica Bounds, Alma Collins, Darrah Dunlap, Jennifer Epstein, Marcella Kincaid, Aaron Martin, Patricia Montalvo, Sarahjini Nunn, Godyson Orji, Emily Spangler, Melissa Stalets, Matt Smith, Tracey Trigillo, Lori Weiselberg, Kahla Zander
- Guests: Bethanie Albrecht, Leticia Boughton Price, Carmen Chastain, Wandy Hernandez, Rep. Camille Lilly, Tracey Smith, Barbara Stevenson, Stephanie Wurmnest

2. Public Comment

- Not Applicable

3. New Business

- a. Assistant Director’s Remarks (Janice Phillips)
 - i. Acknowledgement and appreciation for committee’s work, noted busy legislative period and work related to State Fair.
- b. Chairman’s Comments (Karen Phelan)
 - i. Welcomed members and staff, noted Committee may deviate from strict agenda in order to accommodate presenters.
 - ii. John “Jack” Herrmann asked for IDPH staff to review JCAR process for new Committee Members; Allison Nickrent will present at the September 4, 2025 Board Meeting.
- c. Legislative Updates (Allison Nickrent)
 - i. General Assembly adjourned on May 31; Governor’s Office is reviewing enacted legislation and implementation planning is underway.
 - ii. The One Health Commission was passed and signed by the Governor’s Office in early August; collaboration with the University of Illinois Urbana-Champaign scheduled.

4. Review of Administrative Rules

- a. 77-396, Life Care Facilities Contract Code, 77 Ill. Adm. Code 396
 - i. Purpose of code is to update/streamline the Life Care Facilities Contract Code; alignment with statute, clarify definitions, disclosures, and resident protections.
 - ii. Karen Phelan asked when the code was last thoroughly reviewed, and a reference was made to a historical 1990 review date. Members agree modernization is needed.
 - i. Clarified “life care facility” vs. independent living/skilled nursing; focus is on contractual life-care arrangements rather than general senior apartments.
 - iii. Members requested clearer posting and transparency requirements (physical vs. website). Residents should readily have access to required notices.
 - iv. Authorizing statute limits vaccinations to influenza and pneumococcal. Dawn Brown asked about RSV/shingles vaccination, but expansion would require future statutory change.
 - i. Flagged for potential future revisit.
 - v. “Physician license” suggested to be replaced with more inclusive “licensed health care provider” where appropriate.
 - vi. Questions about the statutory and breadth of the Employee Assistance Program (EAP) were asked, however Allison Nickrent confirmed EAP language follows statute and is similar to related long-term care legal codes.
 - vii. Karen Phelan and other members flagged minor edits needed for textual cleanups, such as adding the missing word “file” in a personnel-file reference and editing the 30-day notice phrasing.
 - viii. The State Board of Health Rules Committee approved the changes to 77 Ill. Adm. Code 396 for filing with Secretary of State for First Notice.
 - i. Moved by Susan Swider. Seconded by Damon Arnold.
- b. 77-730, Manufacturing, Processing, Packing or Holding of Food Code, 77 Ill. Adm. Code 730
 - i. Proposed language aims to establish a statewide permitting system to improve the inventory of regulated facilities, while supporting inspections and compliance with food safety standards.
 - ii. Milk/milk products (regulated under separate requirements) and shell eggs (regulated by the Department of Agriculture) confirmed to be excluded to avoid regulatory duplication and maintain jurisdictional boundaries.
 - iii. Certain agricultural commodities and post-harvest activities are addressed under separate regulations, IDPH’s code applies where appropriate to finished food facilities.
 - iv. Usage of “food processing plant” and edge cases (e.g. raw milk producers) questioned. Darrah Dunlap confirmed scope and exclusions.
 - v. Small minor text edits made such as commas and punctuations, two cleanup corrections noted by Karen Phelan.
 - vi. The State Board of Health Rules Committee approved the changes to 77 Ill. Adm. Code 730 for filing with Secretary of State for First Notice.
 - i. Moved by Damon Arnold. Seconded by John “Jack” Herrmann.
- c. 77-835, Mold Remediation Registration Code, 77 Ill. Adm. Code 835
 - i. New statute requires registration of entities providing remediation services, proof of financial responsibility, and recognition of industry training/certification providers (e.g. Institute of Inspection, Cleaning, and Restoration Certification).
 - ii. Karen Phelan suggested specifying items due “at least 30 days prior” to expiration where renewal/notice deadlines are referenced.
 - iii. Confusion over whether “15-day period” refers to calendar vs. business days, Aaron Martin confirmed the “15-day period” refers to calendar days.
 - iv. Tightening phrases around the original certificate of insurance and registration packet contents suggested.
 - v. The State Board of Health Rules Committee approved the changes to 77 Ill. Adm. Code 730 for filing with Secretary of State for First Notice.
 - i. Moved by Damon Arnold. Seconded by Susan Swider.

- d. 77-951, Illinois Community Health Worker Certification Program, 77 Ill. Adm. Code 951
 - i. New rulemaking will establish definitions, standards for registries and documentation, and requirements for individual certification application/renewal/reinstatement and training program approval/registry.
 - ii. Pathways (e.g. Work Experience, IDPH-certified training program, etc.) recommended to be re-nested under clearer sub-items (A-E) to reduce confusion for readers.
 - iii. Setting the age requirement at 17 years old is questioned to be too young; however, discussion arose which noted active high-school CHW pipelines and supervision. Setting the age requirement at 17 years old to be retained.
 - iv. Considered whether more than one professional letter should be required, but Patricia Montalvo advised one is sufficient and avoids unnecessary barriers.
 - v. Juleigh Nowinski Konchak wondered how felonies and their differing levels will be considered in a background check. Patricia Montalvo noted no automatic external notification mechanism exists today and a case-by-case due-process approach would be needed. The program will explore options while balancing inclusion and rehabilitation values.
 - vi. Confusion over whether “15-day period” refers to calendar vs. business days, Lori Weiselberg confirms calendar days.
 - vii. A time frame of 24 consecutive months before the registry removal of a CHW training program is questioned to be too long; however, Lori Weiselberg noted the practicality of this time frame for site visits, outreach, and return-to-compliance.
 - viii. The State Board of Health Rules Committee approved the changes to 77 Ill. Adm. Code 951 for filing with Secretary of State for First Notice.
 - i. Moved by Damon Arnold. Seconded by Yvette Johnson-Walker.
- 5. Old Business
 - a. Not Applicable
- 6. 2025 Meetings
 - a. **STATE BOARD OF HEALTH 11:00 AM – 1:30 PM**
 - iii. September 4
 - iv. December 11
 - b. **STATE BOARD OF HEALTH RULES COMMITTEE 1:00 – 3:00 PM**
 - iv. November 6
 - c. **STATE BOARD OF HEALTH POLICY COMMITTEE 1:00 – 3:00 PM**
 - iii. August 21
 - iv. November 13
- 7. Adjournment
 - a. Karen Phelan requested a motion to adjourn. John "Jack" Herrmann moved to adjourn the State Board of Health Rules Committee meeting. Damon Arnold seconded.