



ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
OFFICE OF HEALTH CARE REGULATION  
**LONG-TERM CARE FACILITY ADVISORY BOARD MEETING**  
**April 10, 2025 • 10:00 AM**  
**\*\*Via Cisco WebEx Conference\*\***

**Approved Meeting Minutes**

**I. Call to Order and Introductions**

- a. Camille Hicks called the meeting to order at 10:00 am
  - i. MEMBERS PRESENT: Ashley Snavelly (proxy for Mike Bibo\*), Ron Nunziato\*, Mayank Shah\*, Patrick Baalke\*, Scott Mitchell\*, Nancy MacMullen\*, Lisa Gregory, Tim Bledsoe\*, Erica Rivera, Jeff Rath
    - \*Indicates voting members
    - All members in attendance by Webex
  - ii. MEMBERS NOT PRESENT: Lori Hendren\*, Jennifer Mainor\*
    - \* Indicates voting member
  - iii. Quorum established at 10:02 am
- b. IDPH REPRESENTATIVES: Sara Ettinger, Erin Rife, Sean Dailey, Camille Hicks, Sheila Driver, George Logan
- c. GUESTS: John Kniery

**II. Approval of Minutes**

- a. December 12, 2024
  - i. Ron Nunziato 1<sup>st</sup> motion to approve, Mayank Shah 2<sup>nd</sup> motion to approve. Minutes have been approved and accepted by the board.

**III. New Business**

- a. **Proposed Amendments to 77 Ill. Adm. Code 300 (Certified Medication Aide – Implementing Public Act 103-0898) for review and a vote:**
  - i. Certified Medication Aide code 300 opened for discussion by Camille Hicks.
  - ii. Ashley Snavelly expressed that a special meeting be proposed for a delay in voting and to allow for further in-depth discussion for sections 300 & 394 as info would be reflective in both as it relates to 394 that may be cause for change in 300. Ms. Hicks acknowledged this request.
  - iii. Camille Hicks moved discussion to rule 394 and tabled section 300 for special meeting for review and vote after updates.
- b. **Proposed Rules (new Part) (Certified Medication Aide Training Program – Implementing Public Acts 103-0886 and 103-0898) - 77 Ill Admin Code 394 for review and vote**
  - i. Code 394 opened for discussion by Camille Hicks.
  - ii. Ashley Snavelly asked for clarification of definitions of delegation and possible worded addition. Further discussion ensued with Camille Hicks and Sara Ettinger for follow up for additional verbiage to be included by the department.
  - iii. Suggested language was requested by George Logan from the board members to be emailed.
  - iv. Motion requested by Camille Hicks to push section 300 and 394 to special meeting agenda.
  - v. 1<sup>st</sup> motion Ashley Snavelly, 2<sup>nd</sup> Ron Nunziato and no one opposed and was approved.

- vi. Further discussion reconvened at 10:20am for Code 394 – Certified Medication Aide Training Program with Ashely Snively, Camille Hicks, Sara Ettinger, Ron Nunziato, Dr. Shah and Tim Bledsoe for further clarification on sections for pg.10 (#3), pg. 11 (b), pg. 16. (k), pg. 18 (a) & (b), pg. 19. as it relates to needed updates for special meeting request.

**c. Proposed Amendments (Diet Orders) -77 Ill. Adm. Code 300 for review and vote**

- i. Rule 300. 2040 Diet Orders opened for discussion and motion to approve by Camille Hicks.
- ii. 1<sup>st</sup> motion Dr. Mayank Shah, 2<sup>nd</sup> Ron Nunziato, no one opposed. Approved and Motion carries.

**IV. Public Comments:**

- a. No Comment

**V. Adjourn**

- a. Meeting adjourned at 11:09 am via motion 1st by Ron Nunziato, 2nd by Dr. Shah; no one opposed.
- b. Next Special LTC Advisory Board meeting to be held May 29, 2025.
- c. Agenda items should be submitted to Katrice Davis ([Katrice.l.davis@illinois.gov](mailto:Katrice.l.davis@illinois.gov)) by May 19, 2025.