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**Statewide Task Force on Limited English Proficient Patient Access to Quality
Interpreter Services Agenda
July 10, 2024
2:00 – 3:00**

Join from the meeting link:

<https://illinois.webex.com/illinois/j.php?MTID=m4f61318ac492c7b6b4475044f685f0d3>

If you are having difficulty with the link, please call:

[+1-312-535-8110](tel:+13125358110),,26306941854## United States Toll (Chicago)

Public Comment Registration: Members of the public who wish to register to speak during the public comment period may contact Andrea Vogt at Andrea.M.Vogt@illinois.gov or (312) 793-1155.¹

Mission of the LEP Task Force: To provide recommendations regarding access to quality interpreting services for Limited English Proficiency (LEP) patients.

Agenda

- | | |
|---|-------------------|
| 1. Call to Order & Welcome – Dr. Janice Phillips | 5 minutes |
| 2. Approval of the May 29th Meeting Minutes | 5 minutes |
| 3. Approval of Proposed Bylaws | 5 minutes |
| 4. Demographer Remarks – Dr. Simon Williamson | 15 minutes |
| 5. Landscape Analysis Subcommittee Formation – Dr. Janice Phillips | 10 minutes |
| (a) Content | |
| (b) Process/Regional Materials | |
| (c) Timeline | |
| (d) Volunteers | |

¹ Members of the public who wish to provide public testimony are strongly encouraged to register to speak prior to the meeting by contacting Andrea Vogt at Andrea.M.Vogt@illinois.gov. Registrants will be called to speak in the order in which they register. Members of the public who wish to provide public testimony and have not registered will be called upon if time permits within the public comment period. If there are speakers remaining after the fifteen (15) minutes allotted for public testimony, who registered prior to the start of the meeting and who have not spoken, they may be permitted to provide their testimony at the conclusion of the meeting, at the discretion of the Chair. Each speaker may speak for up to 3 minutes; for individuals with an interpreter, we will grant up to 6 minutes.

6. Public Comment Period

15 minutes

- Public Comment Period: Members of public are encouraged to register to use the public comment periods for testimony. **If time permits, non-registered members of the public will be called upon.** All guests (non-members) **enter name and affiliation in the chat.**
- Chat Feature: Please do not use the chat feature to ask questions or provide opinions or testimony. **For questions or comments, Task Force members are to use the “raise hand” feature, and members of the public are to use the public comment period.**
- Attendance: Task Force members, please **inform Andrea Vogt of any planned absences** for Task Force meetings. She may be reached at Andrea.M.Vogt@illinois.gov.

7. Proposed Meeting Cadence for the Remainder of the Calendar Year

5 minutes

- Wednesday, July 31, 3-4pm
- Wednesday, August 14, 3-4pm
- Wednesday, August 28, 3-4pm
- Wednesday, September 11, 3-4pm
- Wednesday, September 25, 3-4pm
- Wednesday, October 9, 3-4pm
- Wednesday, October 30, 3-4pm
- Wednesday, November 6, 3-4pm
- Wednesday, November 20, 3-4pm
- Wednesday, December 11, 3-4pm

8. Adjournment