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**Statewide Task Force on Limited English Proficient Patient Access to
Quality Interpreter Services Minutes
July 10, 2024
2:00-3:00PM**

Due to technical difficulties, the recording for this meeting is not available.

1. Call to Order

LEP Task Force members present: Janice Phillips, Ana Bubalo, Grace Chan McKibben, Ryan Croke, Kelly Geldmacher, Veronica Halloway, Lisa Harries, Hong Liu, Karina Lopez, Elise McKnight-Kim, Maggie Rivera, Miguel Sarmiento, Mariann Solorio, Leslie Ann Taylor.

LEP Task Force members not present: Lisa Guntzviller, Steve Stadelman, Maurice West.

IDPH staff present: Chaundra Bishop, Chad Brose, Omayra Giachello, Evan McGinley, Allison Nickrent, Tiffani Saunders, Mark Stevens, Andrea Vogt, Simon Williamson.

2. Welcome – Dr. Janice Phillips

Welcome to all members of the Task Force and IDPH staff present.

3. Approve Meeting Minutes from May 29, 2024

- Grace Chan McKibben moved to approve the minutes from the May 29, 2024, LEP Task Force Meeting. Mariann Solorio seconded the motion. Motion Passed.

4. Approve Proposed Bylaws

- Ryan Croke moved to approve the bylaws for the LEP Task Force. Kelly Geldmacher seconded the motion. Motion Passed.

5. Demographer Remarks

Dr. Simon Williamson shared information about languages spoken in Illinois and English proficiency rates by county.

6. Formation of the Landscape Analysis Subcommittee

- Leslie Ann Taylor moved to form the Landscape Analysis Subcommittee. Mariann Solorio seconded the motion. Motion Passed.

7. Public Comment Period

No members of the public stepped forward to comment.

8. Approve Meeting Cadence for the Remainder of the Calendar Year

Ryan Croke moved to approve the Meeting Cadence for the Remainder of the Calendar Year. Veronica Halloway seconded the motion. Motion Passed.

- Wednesday, July 31, 3-4pm
- Wednesday, August 14, 3-4pm
- Wednesday, August 28, 3-4pm
- Wednesday, September 11, 3-4pm
- Wednesday, September 25, 3-4pm
- Wednesday, October 9, 3-4pm
- Wednesday, October 30, 3-4pm
- Wednesday, November 6, 3-4pm
- Wednesday, November 20, 3-4pm
- Wednesday, December 11, 3-4pm

8. Adjournment

- Hong Liu moved to adjourn the meeting. Veronica Halloway seconded the motion. Motion passed.