

**Community Health Workers Review Board Meeting
Materials Review Committee Meeting
November 7, 2025
3:00pm – 4:30pm**

**The meeting can be viewed [HERE](#)
Meeting Minutes**

1. Call to Order

- Wandy Hernandez (Chair) called the meeting to order at 3:04 PM.

2. Roll Call

- **Material Review Committee Members Present:** Wandy Hernandez, Monica Cuevas, Ricardo Anderson, Noelle Moore, Tracey Smith, Leticia Boughton Price.
- **Material Review Committee Members Absent:** Emma Villarreal.
- **IDPH Staff:** Sarahjini Nunn, Marcella Kincaid, Linda Kasebier.
- **Invited Guests:** Leslie Carnahan and Judith Sayad, UIC Cancer Center.
- **Members of the Public:** Laura Howenstine, Stephanie Marszalek, Olivia Helmer, Brennah Hunter, UIC (University of Illinois Chicago); Amanda Benitez, May Dartez SUHI (Sinai Urban Health Institute); EB York, Cealisa Johnson, UChicago Medicine; Hend Jadalla, SIU School of Medicine – Center for Rural Health; Sharon Daniel, Frontier Connect; Dalia Galvan Morales, Erie Family Health.

3. Board Process Decisions and Reminders

- Wandy Hernandez reminded participants of protocols for being recognized to speak, use of chat feature, public comment period, and Board member attendance.

4. Revisit Purpose of Materials Review Committee and Reporting to Board

- Sarahjini Nunn revisited the purpose of the committee which is to review and provide feedback on public-facing materials for the CHW Certification Program. Today's meeting will focus on committee review and feedback related to the CHW Instructor Course.

5. Review Model Curriculum and Feedback

- Sarahjini Nunn reviewed the CHW Instructor Course modules and noted member feedback. Committee members were given the opportunity to clarify their comments and add any additional comments.
- Leslie Carnahan, UIC Cancer Center, informed the Committee that an introductory curriculum module (Module 0) will be available for feedback along with the Assessment Toolkit for the

December meeting.

6. Public Comment Period

- Sarahjini Nunn noted there was no one registered to speak. Wandy Hernandez extended public comment to unregistered members of the public. There was no public comment.

7. Materials Review Committee Meetings and Announcement

- Sarahjini Nunn announced the upcoming Committee meetings:
 - Tuesday, December 16, 10 - 11:30am (Assessment Toolkit and Module 0)
 - Thursday, January 8, 2026, 2 - 3:30pm (Refresher Training)

8. Adjournment

- Ricardo Anderson moved to adjourn.
- Monica Cuevas Nava seconded the motion. *Motion passed.*
- Wandy Hernandez adjourned the meeting at 3:26 pm.