

**Community Health Workers Review Board Meeting
Materials Review Committee Meeting
October 30, 2025
2pm – 3:30pm**

**The meeting can be viewed [HERE](#)
Meeting Minutes**

1. Call to Order

Wandy Hernandez (Chair): Opened the meeting at 2:00 PM.

2. Roll Call

Material Review Committee Members Present: Wandy Hernandez, Monica Cuevas, Ricardo Anderson, Noelle Moore, Tracey Smith.

Material Review Committee Members Absent: Leticia Boughton Price, Emma Villarreal.

IDPH Staff: Sarahjini Nunn, Lori Weiselberg, Linda Kasebier.

Invited Guests: Leslie Carnahan and Judith Sayad, UIC Cancer Center.

Members of the Public: May Dartez, Rachel Morris, and Amanda Benitez, SUHI; Cealisa Johnson, UChicago Medicine; Charisse Montgomery, Chestnut Health Systems.

3. Board Process Decisions and Reminders

- Wandy Hernandez reminded participants of protocols for being recognized to speak, use of chat feature, public comment period, and Board member attendance.

4. Revisit Purpose of Materials Review Committee and Reporting to Board

- Sarahjini Nunn revisited the purpose of the committee which is to review and provide feedback on public-facing materials for the CHW Certification Program. Today will focus on member's review and feedback related to the CHW Model Curriculum.

5. Review List of Organizations Providing Relevant CEUs for Discussion

- Lori Weiselberg indicated that at the Committee's last meeting, when we walked through the Program's draft website, there was a placeholder for organizations that provide continuing education (accredited CEU) courses. This list is to assist certified CHWs in identifying Category I credit opportunities for certification renewal. Some members asked to review that list, and so we

sent it out in the packet prior to this meeting. Lori emphasized that there will be CEU opportunities by and for CHWs that will be highlighted at the top of the list. She turned the floor to Judith Sayad who discussed the process of developing the list. Lori opened for comments. The Committee had no additions or deletions.

6. Review Model Curriculum and Feedback

- Sarahjini reviewed the Model Curriculum module by module to review member feedback received to date. She then opened up to members to clarify their comments and add any additional comments.
- Comments from invited guests from UIC Cancer Center:
 - Advocacy and Capacity Building:
 - Leslie Carnahan pointed out working with HFS to ensure information is accurate. Judith Sayad pointed out that topics are repeated across modules, and so they will be developing an index. She discussed SUHI recommended order for instructors to present modules. The Professional Skills and Conduct module is recommended as the first module to address the role of CHWs.

7. Public Comment Period

- Sarahjini Nunn noted there was no one registered to speak.
- Wandy Hernandez extended public comment to unregistered members of the public.
 - Charisse Montgomery, Family Services Coordinator, Chestnut Health Systems provided public comment. She recommended a CEU provider be added to the list presented earlier in the meeting: IL Dept of Professional Regulation, Quantum Units Education.

8. Materials Review Committee Meetings and Announcement

- Sarahjini Nunn read the following announcements:
 - Next Meetings:
 - Friday, November 7, 2025 at 3:00 - 4:30pm (Focus on Instructor Course)
 - Tuesday, December 16, 2025 at 10 - 11:30am (Focus on Assessment Toolkit)

9. Adjournment

- Ricardo Anderson moved to adjourn.
- Monica Cuevas Nava seconded the motion. *Motion passed.*
- Wandy Hernandez adjourned the meeting at 2:55pm.