

Community Health Workers Review Board Meeting
Materials Review Committee Meeting
December 16, 2025
10:00am – 11:30pm
This meeting can be viewed [HERE](#)

1. Call to Order

- Wandy Hernandez (Chair) called the meeting to order at 10:03am

2. Roll Call

- **Material Review Committee Members Present:** Wandy Hernandez, Monica Cuevas, Ricardo Anderson, Noelle Moore, Tracey Smith, Leticia Boughton Price.
- **Material Review Committee Members Absent:** Emma Villarreal.
- **IDPH Staff:** Sarahjini Nunn, Marcella Kincaid, Linda Kasebier.
- **Invited Guests:** Leslie Carnahan and Judith Sayad, UIC Cancer Center.
- **Members of the Public:** Angela Stolzenburg, Memorial Health; EB York, UChicago Medicine; Gregory Scott, Carle Health; Helen Orozco; Janelle Trier, OSF Healthcare; Lauren Slavic, University of Chicago.

3. Board Process Decisions and Reminders

- Wandy Hernandez reminded participants of protocols for being recognized to speak, use of chat feature, public comment period, and Board member attendance.

4. Revisit Purpose of Materials Review Committee and Reporting to Board

- Sarahjini Nunn revisited the purpose of the committee which is to review and provide feedback on public-facing materials for the CHW Certification Program. Today's meeting will focus on committee review and feedback related to the Assessment Tools.

5. Review and Feedback

- Model Curriculum – Module 0
 - No feedback
- Model Curriculum and Assessment Toolkit. **All feedback was positive:**
 - Clear, plain-language definitions and consistent terminology
 - Attention to literacy level and accessibility for CHWs
 - Clear distinction of CHW roles and boundaries
 - Good organization and visual supports
 - Cultural relevance and representation across materials

Public Comment Period

- Sarahjini Nunn noted there was no one registered to speak. Wandy Hernandez extended public comment to unregistered members of the public. There was no public comment.

6. Materials Review Committee Meetings and Announcement

- Sarahjini Nunn announced the upcoming Committee meeting in January has been cancelled and a new invite will be sent to committee members for the next meeting on February 26th.

7. Adjournment

- Tracey Smith moved to adjourn.
- Leticia Boughton Price seconded the motion. *Motion passed.*
- Wandy Hernandez adjourned the meeting at 10:19am