

Community Health Workers Review Board Meeting

December 12, 2025
2:00 – 4:00pm

Register to join the meeting:

<https://illinois.webex.com/weblink/register/r2f6a49b0dc1037cc18025bca9e26af46>

To ensure the meeting is free from intrusion and disruption, a webinar format is being used. Using a separate panelist link, members of the Board, staff and invited guests will have full functionality in the meeting (ability to mute and unmute, and use of the chat, emoji and raise hand features). Members of the public will remain in listen-only mode with limited use of the chat feature.

IDPH website link to CHW Review Board:

<https://dph.illinois.gov/resource-center/advisory-boards/community-health-workers-review-board.html>

Board Co-Chairs would like to remind attendees that we have a Spanish interpreter available. To access the Webex Spanish channel, follow these steps: 1) Click on the **Interpretation** button at the bottom left side of your Webex screen (round button that looks like a globe); 2) Select **Spanish** from the language options; 3) Adjust the volume balance if needed to hear the interpreter clearly. If you have any issues accessing interpretation, please let us know in the chat.

*Las presidentas de la junta desean recordar a los asistentes que contamos con un intérprete de español para quienes lo necesiten. Para acceder al canal de español en Webex, sigue estos pasos: 1) Haga clic en el botón de **Interpretación** en la parte inferior izquierda de tu pantalla en Webex (botón redondo que parece un mundo); 2) Seleccione **español** en las opciones de idioma; 3) Ajuste el balance de volumen si es necesario para escuchar al intérprete con claridad. Si tienen problemas para acceder a la interpretación, avísanos en el chat.*

Public Comment Registration: Members of the public who wish to register to speak during public comment period may contact Sarahjini Nunn at Sarahjini.R.Nunn@illinois.gov.

Mission of the CHW Review Board: The mission of the Community Health Worker Review Board is to provide input on the creation of a program/system to formalize and promote the sustainability and advancement of the CHW workforce by establishing certification, continuing education, and grandparenting standards for CHWs and training curricula in the State of Illinois.

AGENDA

1. **Call to Order** 2 minutes
2. **Vote to Approve Meeting Minutes** 8 minutes
 - October 10, 2025 Board Meeting Minutes
 - October 30, 2025 and November 7, 2025 Materials Review Committee Meeting Minutes
3. **Board Process Decisions and Reminders** 5 minutes
 - **Invited Guests**: Co-chairs will use discretion in calling on invited guests/subject matter experts during the meeting. Invited guests for this meeting include teams from UIC Cancer Center and SIU Carbondale contracted by the CHW Certification Program.
 - **Public Comment Period**: We request members of the public to register to provide testimony during public comment periods by contacting Sarahjini.R.Nunn@illinois.gov. If time permits, non-registered individuals will be called upon for public comment.
 - **Chat Feature**: All guests (non-members) please enter name and affiliation in the chat. Please do not use the chat feature to ask questions, provide opinions, or testimony. Board members use the “raise hand” feature to be recognized and members of the public use the public comment period.
 - **Board Member Attendance**: Please inform the Department of any planned absences for Board meetings by contacting Sarahjini.R.Nunn@illinois.gov.
4. **Public Comment Period** 15 minutes
5. **Introduction: New Board Member** 2 minutes
State Representative Bill Hauter
6. **Materials Review Committee Report** 5 minutes
 - Model CHW Core Competency Curriculum
 - CHW Instructor Course
7. **Administrative Rule Status Update** 5 minutes
8. **Illinois Medicaid: Fee Schedule** 40 minutes
Kristin Hartsaw, Special Assistant to the Director, Medical Policy
Illinois Department of Health and Family Services
Lizzy Kepler, Associate Director, Medicaid Technical Assistance Center
University of Illinois

9. User Acceptance Testing Update	5 minutes
• Initial CHW Application Testing - Findings	
10. Introduce Plans for Pilot Testing Application Process	8 minutes
11. Second Public Comment Period	15 minutes
12. Schedule of Board Meetings and Announcements	5 minutes
• Materials Review Committee Meeting – Focus on Learner Assessment Toolkit ○ Tuesday, December 16, 10:00-11:30am • Full Board Meetings ○ Friday, February 13, 2026, 2pm –4pm ○ Friday, April 17, 2026, 2pm –4pm ○ Friday, June 12, 2026, 2pm –4pm ○ Friday, August 14, 2026, 2pm –4pm ○ Friday, October 16, 2026, 2pm –4pm ○ Friday, December 11, 2026, 2pm –4pm • Announcements	
13. Other Business	3 minutes
14. Adjournment	2 minutes