



525-535 West Jefferson Street • Springfield, Illinois 62761-0001 • www.dph.illinois.gov

Community Health Workers Review Board Meeting
October 25, 2020
2:00 – 4:00pm

Join from the meeting link:

<https://illinois.webex.com/meet/CHW.Review.Board>

If you are having difficulty with the link, please call:

+1-312-535-8110 United States Toll (Chicago)

+1-415-655-0002 US Toll

Access code: 2469 581 9390

IDPH website link to CHW Review Board:

<https://dph.illinois.gov/resource-center/advisory-boards/community-health-workers-review-board.html>

We are pleased to offer live Spanish interpretation throughout the meeting on a Spanish audio channel. Instructions on how to switch to the Spanish interpretation channel will be shared at the beginning of the meeting and again during the meeting.

Nos complace ofrecer interpretación en vivo al español para hispanohablantes durante toda la reunión del comité. Para acceder al canal de audio en español, se pondrá a disposición un canal de audio separado al inicio de la reunión. Las instrucciones sobre cómo cambiar a ese canal de interpretación se compartirán al comienzo de la reunión y nuevamente durante la reunión.

Public Comment Registration: Members of the public who wish to register to speak during public comment period may contact Sarahjini Nunn at Sarahjini.R.Nunn@illinois.gov.

Mission of the CHW Review Board: The mission of the Community Health Worker Review Board is to provide input on the creation of a program/system to formalize and promote the sustainability and advancement of the CHW workforce by establishing certification, continuing education, and grandparenting standards for CHWs and training curricula in the State of Illinois.

AGENDA

1. **Call to Order** 2 minutes
2. **Vote to Approve September Board Meeting Minutes** 5 minutes
3. **Board Process Decisions and Reminders** 3 minutes
 - **Invited Guests:** Co-chairs will use discretion in calling on invited guests/subject matter experts during the meeting. Invited guests for this meeting include training program experts from IL State Board of Education, Board of Higher Education, and the Community College Board.
 - **Public Comment Period:** We request members of the public to register to provide testimony during public comment periods by contacting Sarahjini.R.Nunn@illinois.gov. If time permits, non-registered individuals will be called upon for public comment.
 - **Chat Feature:** All guests (non-members) please enter name and affiliation in the chat. Please do not use the chat feature to ask questions, provide opinions, or testimony. Board members use the “raise hand” feature to be recognized and members of the public use the public comment period.
 - **Board Member Attendance:** Please inform the Department of any planned absences for Board meetings by contacting Sarahjini.R.Nunn@illinois.gov.
4. **Public Comment Period** 15 minutes
5. **Introduction of Marcella Kincaid, MA, MBA** 3 minutes
 - CHW Certification Program Administrative Assistant
6. **Technology Update** 17 minutes

Robert Marlow, Interim Director, Office of Workforce Innovation and Research, SIU Carbondale
Katrina Kasten, Director of Program Management, Breakthrough Technologies, LLC

 - Introductions
 - Brief Progress Update
 - High Level Workflows (for CHW and Academic Training Program Applications)
7. **Establish Review Board Training Program Subcommittee and Call Meeting** 10 minutes
 - Virtual Meeting Date and Time: November 12, 12-1:15pm
 - Appoint Members and Chair
 - Invite Members of the Public: Identified CHW Core Competency Training Programs

- 8. Revisit Review Board Timeline for Administrative Rule Review** 5 minutes
- 9. Administrative Rules Review** 50 minutes
- Revisit Sections of Part D: CHW Training Program Certification
 - Revisit Sections of Part G: Continuing Education
 - Time permitting: Review Part C, Section on Continuing Education
 - Co-Chairs may call for one or more votes to approve Board recommendations on any/all Board reviewed rule sections
- 10. Public Comment Period** 15 minutes
- 11. Announcements** 5 minutes
- Will be sending to Review Board members:
 - CHW Certification Program Mission/Vision/ Guiding Principles for input and soliciting priorities for efforts to enhance, promote, reduce barriers to the program
 - Training Program Assets Final Report
 - Minutes of State Certification Program Interviews
 - Schedule of Full Board Meetings
 - Friday, November 15, 2-4pm
 - Friday, December 13, 2-4pm
 - Friday, January 24, 2-4pm
 - Friday, February 21, 2-4pm
 - Friday, March 21, 2-4pm
- 12. Adjournment**