

Community Health Workers Review Board Meeting

March 21, 2025

2:00 – 4:30pm

Join from the meeting link:

<https://illinois.webex.com/meet/CHW.Review.Board>

If you are having difficulty with the link, please call:

+1-312-535-8110 United States Toll (Chicago)

+1-415-655-0002 US Toll

Access code: 2469 581 9390

IDPH website link to CHW Review Board:

<https://dph.illinois.gov/resource-center/advisory-boards/community-health-workers-review-board.html>

Board Co-Chairs would like to remind attendees that we have a Spanish interpreter available. To access the Webex Spanish channel, follow these steps: 1) Click on the **Interpretation** button at the bottom left side of your Webex screen (round button that looks like a globe); 2) Select **Spanish** from the language options; 3) Adjust the volume balance if needed to hear the interpreter clearly. If you have any issues accessing interpretation, please let us know in the chat.

*Las presidentas de la junta desean recordar a los asistentes que contamos con un intérprete de español para quienes lo necesiten. Para acceder al canal de español en Webex, sigue estos pasos: 1) Haga clic en el botón de **Interpretación** en la parte inferior izquierda de tu pantalla en Webex (botón redondo que parece un mundo); 2) Seleccione **español** en las opciones de idioma; 3) Ajuste el balance de volumen si es necesario para escuchar al intérprete con claridad. Si tienen problemas para acceder a la interpretación, avísanos en el chat.*

Public Comment Registration: Members of the public who wish to register to speak during public comment period may contact Sarahjini Nunn at Sarahjini.R.Nunn@illinois.gov.

Mission of the CHW Review Board: The mission of the Community Health Worker Review Board is to provide input on the creation of a program/system to formalize and promote the sustainability and advancement of the CHW workforce by establishing certification, continuing education, and grandparenting standards for CHWs and training curricula in the State of Illinois.

AGENDA

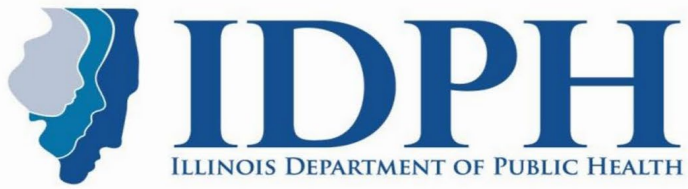
1. **Call to Order** 2 minutes
2. **Vote to Approve February Board Meeting Minutes** 5 minutes
3. **Board Process Decisions and Reminders** 3 minutes
 - **Invited Guests**: Co-chairs will use discretion in calling on invited guests/subject matter experts during the meeting. Invited guests for this meeting include teams from UIC Cancer Center and SIU Carbondale contracted by the CHW Certification Program.
 - **Public Comment Period**: We request members of the public to register to provide testimony during public comment periods by contacting Sarahjini.R.Nunn@illinois.gov. If time permits, non-registered individuals will be called upon for public comment.
 - **Chat Feature**: All guests (non-members) please enter name and affiliation in the chat. Please do not use the chat feature to ask questions, provide opinions, or testimony. Board members use the “raise hand” feature to be recognized and members of the public use the public comment period.
 - **Board Member Attendance**: Please inform the Department of any planned absences for Board meetings by contacting Sarahjini.R.Nunn@Illinois.gov.
4. **Public Comment Period** 15 minutes
5. **Revisit Review Board Timeline for Administrative Rule Review** 5 minutes
6. **Administrative Rules Review** 85 minutes
 - Revisit the following sections as time allows for discussion/questions/concerns
 - **Subpart C: CHW Certification – Revisit Selected Sections**
 - **Subpart A: Definitions – Review New Definitions**
 - **Time Permitting: New Qs related to Subpart D**
 - Co-Chairs may call for one or more votes to approve Board recommendations on any/all Board reviewed rule sections
7. **Establish Board Committee for Materials Review** 15 minutes
 - Introduction to Committee and Expectations
 - **Identify Volunteers for Ongoing Materials Review Committee**
 - Review Cert Program Website Content (90 min)
 - Provide Feedback at Committee Mtg (90 min mtg; may take another mtg to complete)
 - **Identify Volunteers for One-Time User Acceptance Testing**: availability is flexible in April or May
 - Test CHW or Training Program On-line Application (60 min)
 - Provide Written or Oral Feedback (30 min)

8. Second Public Comment Period 15 minute

9. Schedule of Board Meetings and Announcements 5 minutes

- Schedule of Board Meetings
 - Friday, April 25, 2-4pm
 - Friday, May 30, 2-4pm
 - Friday, June 27, 2-4pm
 - Every other month schedule during remainder of planning phase
- Announcements

10. Adjournment



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