



525-535 West Jefferson Street • Springfield, Illinois 62761-0001 • [www.dph.illinois.gov](http://www.dph.illinois.gov)

**Community Health Workers Review Board Meeting**  
**February 21, 2025**  
**2:00 – 4:30pm**

**Join from the meeting link:**

<https://illinois.webex.com/meet/CHW.Review.Board>

**If you are having difficulty with the link, please call:**

+1-312-535-8110 United States Toll (Chicago)

+1-415-655-0002 US Toll

Access code: 2469 581 9390

**IDPH website link to CHW Review Board:**

<https://dph.illinois.gov/resource-center/advisory-boards/community-health-workers-review-board.html>

We are pleased to offer live Spanish interpretation throughout the meeting on a Spanish audio channel. Instructions on how to switch to the Spanish interpretation channel will be shared at the beginning of the meeting and again during the meeting.

*Nos complace ofrecer interpretación en vivo al español para hispanohablantes durante toda la reunión del comité. Para acceder al canal de audio en español, se pondrá a disposición un canal de audio separado al inicio de la reunión. Las instrucciones sobre cómo cambiar a ese canal de interpretación se compartirán al comienzo de la reunión y nuevamente durante la reunión.*

**Public Comment Registration:** Members of the public who wish to register to speak during public comment period may contact Sarahjini Nunn at [Sarahjini.R.Nunn@illinois.gov](mailto:Sarahjini.R.Nunn@illinois.gov).

**Mission of the CHW Review Board:** The mission of the Community Health Worker Review Board is to provide input on the creation of a program/system to formalize and promote the sustainability and advancement of the CHW workforce by establishing certification, continuing education, and grandparenting standards for CHWs and training curricula in the State of Illinois.

## AGENDA

1. **Call to Order** 2 minutes
2. **Vote to Approve January Board Meeting Minutes** 5 minutes
3. **Board Process Decisions and Reminders** 3 minutes
  - **Invited Guests**: Co-chairs will use discretion in calling on invited guests/subject matter experts during the meeting. Invited guests for this meeting include teams from UIC Cancer Center and SIU Carbondale contracted by the CHW Certification Program.
  - **Public Comment Period**: We request members of the public to register to provide testimony during public comment periods by contacting [Sarahjini.R.Nunn@illinois.gov](mailto:Sarahjini.R.Nunn@illinois.gov). If time permits, non-registered individuals will be called upon for public comment.
  - **Chat Feature**: All guests (non-members) please enter name and affiliation in the chat. Please do not use the chat feature to ask questions, provide opinions, or testimony. Board members use the “raise hand” feature to be recognized and members of the public use the public comment period.
  - **Board Member Attendance**: Please inform the Department of any planned absences for Board meetings by contacting [Sarahjini.R.Nunn@Illinois.gov](mailto:Sarahjini.R.Nunn@Illinois.gov).
4. **Public Comment Period** 15 minutes
5. **IL Department of Health and Family Services: CHW Update** 5-10 minutes  
Kristin Hartsaw, Special Assistant to the Director, Medical Policy, IDHFS
6. **Revisit Review Board Timeline for Administrative Rule Review** 5 minutes
7. **Administrative Rules Review** 80 minutes
  - Revisit the following sections as time allows for discussion/questions/concerns
    - **Subpart F: Instructor Qualifications – Complete Review**
    - **Subpart C: CHW Certification – Revisit Selected Sections**
    - **Subpart A: Definitions – Review New Definitions**
  - Co-Chairs may call for one or more votes to approve Board recommendations on any/all Board reviewed rule sections
8. **Role of the Board Post Administrative Rule Review** 5-10 minutes  
Allison Nickrent, Division Chief of Governmental Affairs, IDPH

**9. Second Public Comment Period**

15 minute

**10. Schedule of Board Meetings and Announcements**

5 minutes

- Schedule of Board Meetings
  - Friday, March 21, 2-4pm
  - Friday, April 25, 2-4pm
  - Friday, May 30, 2-4pm
  - Friday, June 27, 2-4pm
- Announcements

**11. Adjournment**



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