



## **License Qualifications for Lead Abatement Contractor**

In accordance with the Lead Poisoning Prevention Code, Section 845.27, the Illinois Department of Public Health (Department) shall license persons desiring to serve as lead abatement contractors.

A company that would like to be a licensed **LEAD ABATEMENT CONTRACTOR** shall submit the following information to the Department:

1. An application on a form provided by the Department.
2. \$500 non-refundable license fee.
3. The name and ID number of currently active Illinois licensed lead abatement supervisor.
4. A written statement signed by the contractor specifying that only lead workers licensed by the Department will be employed for lead abatement.
5. A copy of the contractor's written standard operating procedures and employee protection plans, which shall include specific reference to medical monitoring and respirator training programs as required in OSHA regulations at 29 CFR 1910.1001 and 29 CFR 1926.62 (1993).
6. A description detailing all legal proceedings, lawsuits, or claims which have been filed or levied against the contractor or any of his past or present employees or companies in regard to construction related activities. If none, then submit a signed statement to that effect.
7. A licensed abatement contractor shall:
  - a. Be fully knowledgeable of general renovation techniques, including lead-based paint abatement;
  - b. Train (or arrange for training of) workers and supervisors on engineering controls and good work practices relating to abatement and on the importance of adherence to these controls and practices;
  - c. Assure the safety of workers and prepare a worker protection plan;
  - d. Assure work is conducted in accordance with the act and this part. The Department must receive a Notice of Commencement of Lead Abatement or Mitigation Project Form by fax or mail at least seven working days prior to commencement of lead abatement or mitigation conducted in any residential dwelling or childcare facility including schools visited by children 6 years old or younger, located in Illinois. This notification applies to interior and exterior lead abatement or mitigation conducted in the above reference facilities. Notification

shall be on a form provided by the Department or shall contain the same information required on the Department's form as follows:

1. Contractor's name and license number;
  2. Exact physical address of project location;
  3. Name, address, and phone number of owner of property being abated or mitigated;
  4. Start and completion date of project;
  5. Start and end time of project;
  6. Project description;
  7. Name of designated supervisor; and
  8. Contractor/Representative signature.
8. **RENEWAL OF CONTRACTOR LICENSE.** All licenses shall be renewed **annually**. All licenses shall expire on May 31 of each year. If a renewal application is received after April 30, the applicant shall pay a non-refundable late fee of \$100 in addition to the \$500 non-refundable renewal fee. An applicant whose license has expired for a period of three years or less may apply to the Department for reinstatement of the license. The license shall be reinstated if the applicant submits to the Department all lapsed license fees and a reinstatement fee of \$100. A license that has expired for more than three years is not eligible for renewal. In such instances, the formerly licensed lead abatement contractor desiring to be licensed shall follow the application procedures as specified in the Lead Poisoning Prevention Code.
9. The Department shall prepare and maintain a list of licensed lead abatement contractors.
10. The Department must receive a Notice of Commencement of Lead Abatement or Mitigation Project Form by fax or mail at least 7 working days *prior* to commencement of all lead abatement or mitigation conducted in any residential dwelling or childcare facility, including schools that are visited by children 6 years old and younger, located in Illinois. This notification applies to all interior and exterior lead abatement or mitigation conducted in the above referenced facilities. **Notification is not required for commercial/industrial buildings at this time.**