



IHIPC Joint Sub-Committee Meeting  
Primary Prevention &  
Linkage to Care, Retention and Reengagement in Care, ART, and Viral Suppression  
Sub- Committees

Tuesday, September 10, 2019 Meeting Agenda  
11am-12pm

- **Welcome and Roll Call (including pronouns used)**

**PP Present:** C. Crause, J. Dispenza, J. Nuss, L. Choat, M. Andrews-Conrad, C. Tucker, S. Hyzer, T. Paesani

**PP Absent:** J. Burns, C. Hicks, W. Bradley, L. Guzman, R. Johnson , K. Ramirez-Mercado,

**LRAV Present:** S. Zamor, J. Erdman, M. Benner, C. Hendry, D. Hunt, C. Laskowski, L. Mayhew, K. Cleveland, J. Koechle, J. Moore

**LRAV Absent:** L. Meyer, M. Williamson, K. Lewis, B. Olayanju, S. Rehrig

**Others on call:** W. Johnson, M. Hungerford

- **Care Compendium document and training**

J. Erdman explained that the Care Compendium is a compliment to the Interventions & Services Guidance (I&S). B. Olayanju has been working on this document with Care lead agents and case managers, and it contains best practices in LTC, Retention and Engagement in Care, and Viral Suppression. A draft is being reviewed by the Care Compendium Workgroup and will be emailed to all. At the last workgroup call, it was decided there was a need to add a little more context. The decision was made to postpone the related webinar training until after the IHIPC October in-person meeting. The next workgroup call is 9/27/19 from 2p-3p.

**Action Item:** The latest Care Compendium version will be emailed to the PP and LRAV committees.

- **Structural Interventions Workgroup Update**

J. Erdman explained that this workgroup came out of the June IHIPC in-person meeting as a suggestion for adding Structural Interventions to the I&S Guidance. This group has met several times. C. Crause and J. Erdman did the first draft of the language, and it was sent to the PP and LRAV committees for review on the call. It was recommended that this component be added at the beginning portion of the I&S Guidance (see draft for details). The language in the draft is based on CDC information/ definitions and is complimented by the Getting to Zero (GTZ) Principles. C. Tucker thought this was great as it ties the I&S Guidance to GTZ and can also be used to create projects. S. Hyzer suggested repeating in the I&S Guidance that this is CDC language and not necessarily interventions that are funded by IDPH. J. Erdman suggested that language could be added to explain how structural interventions can be supported through IDPH funding. S. Hyzer will talk to C. Hicks about this addition.



- **Gender Terminology Workgroup Update**

C. Crause reported that the Workgroup's last meeting was held at end of August. The workgroup discussed how to collect and report gender data so that clients are allowed to self-disclose gender identity while also collecting appropriate information to put in PROVIDE or other databases. J. Dispenza recommended also letting clients pick a more governmental option (i.e. clients can pick which gender best describes them if there are federal restrictions to data reporting). S. Hyzer stated the CDC variables will be changing in PROVIDE and on paperwork: Prevention will be adding "Transgender-unspecified" and "Other" with a fillable text box to their forms. There was discussion about using "Self-Identified Gender" instead of "Other" since that term can be stigmatizing, and then behind the scenes, training staff categorize clients identifying as "Other" into the gender categories that CDC uses. W. Johnson asked about having a standard testing form that could shared for use. S. Hyzer stated that IDPH has a standard form, but that some agencies have gotten approval to alter the form. W. Johnson would like people to share the forms they use so a standard is known.

C. Crause stated that this workgroup should continue for a while since a lot of work is happening. The next call is 9/13/19 from 2p-3p. In addition to discussing the gender data collection processes described above, the workgroup will also be preparing for the gender language training that will be conducted at the October IHIPC in-person meeting.

- **2020 Meeting Plans**

J. Erdman noted that these 2 committees have met jointly for a while. Two questions were discussed: 1) Should these committees always meet jointly, or should they remain separate committees with occasional joint meetings? and 2) Should the workgroups continue to meet and, if so, for how long? Also, would these workgroups count toward or against IHIPC required attendances?

- 1) J. Nuss stated that meeting jointly has been difficult for some members because the monthly meeting times have not been consistent. A suggestion was made that a monthly meeting time for joint calls could be established, and if the committees needed to split up at points, a second conference call line could be established so there would not have to change the time of the larger meeting. J. Erdman stated that the 2 committees are doing very similar work. M. Andrews-Conrad suggested the 2 committees could delve into our objectives to see how they align. W. Johnson stated that linking the 2 committees helped with diversity of opinions and more can get accomplished regarding GTZ.
- 2) J. Nuss stated that getting attendance credit for the workgroups/ad hoc groups would be difficult to track and could unintentionally hurt the larger committees as a quorum is needed at committee meetings. S. Zamor agreed that workgroups are extra and would not count for or against anyone regarding IHIPC attendance. C. Crause said that the workgroups have helped with leadership development since new people have taken on leading the calls/work. C. Hendry likes the workgroups and that the people on them are very passionate about the subjects.



- **Announcements/Adjourn**

**Action Item:** A Doodle will be sent out to try to find a time that is agreeable to all a joint October committee meeting.

It was noted that Doodles can sometimes be difficult to fill out accurately because unscheduled meetings come up, especially if the conflict is a grantee call. It was suggested that all Prevention grant monitors work to create a calendar of ongoing grant calls to make this process easier.

**Action Item:** J. Moore will collaborate with grant monitors for this request.