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Meeting Minutes of:
ILLINOIS DEPARTMENT OF PUBLIC HEALTH - PERINATAL ADVISORY COMMITTEE
Hospital Facilities Designation Sub-Committee Meeting (HFDSC)

June 9, 2016
9:30 a.m. until 12:00 p.m.

George W. Dunne Building 69 West Washington, 35 th Floor Chicago, IL	IDPH Offices 535 West Jefferson, 4 th Floor Springfield, IL	IDPH Office 2309 W. Main Marion, IL
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Introductions

The Chair, Cindy Mitchell, called the meeting to order about 9:45 A.M. on Thursday June 9th, 2016. Member and guest introductions were then done.

Attendees

Members in Attendance	Guests and IDPH
Cindy Mitchell, Chair Jenny Brandenburg Phil Schaefer Robyn Gude Melissa Zahnd Srikumar Pillai (Phone) Howard Strassner Dennis Crouse	Tanya Dworkin, IDPH Shannon Lightner, IDPH Miranda Scott, IDPH Trishna Harris, IDPH Alexander Smith, IDPH Arielle Berens, IDPH Linda Wheal Maripat Zeschke Bernadette Taylor Cecilia Lopez Jodi Hoskins Elaine Shafer Gary Knepp Tracy Bochantin Steve Ambrose James Hocker
	Members Not In Attendance
	Urmila Chaudhry Rick Pearl (excused)

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Motions

1. **Motion to approve April 2016 minutes**
1st Jenny Brandenburg, 2nd Phil Schaefer
2. **Motion to recommend to the PAC that the hospital, Unity Point Methodist, change in designation from a level II to a level II+**
1st Howard Strassner, 2nd Phil Schaefer, Unanimous Yes, Abstains: Dennis Crouse
3. **Motion to recommend to the PAC that the hospital, Centegra McHenry, change designation from a level II to a level II+**
1st Robyn Gude, 2nd Jenny Brandenburg, Unanimous Yes, Abstains: Dennis Crouse
4. **Motion to recommend to the PAC that the hospital, Centegra Huntley, to open as a new hospital with a level II designation**
1st Melissa Zahnd, 2nd Howard Strassner, Unanimous Yes, Abstains: Dennis Crouse
5. **Motion to adjourn**
1st Jenny Brandenburg, 2nd Robyn Gude

Minutes

The minutes from the April 2016 meeting were reviewed and approved.

IDPH Updates

IDPH Legal answered some questions that were brought up from the previous meeting. They also reminded the committee that when sending sensitive documents to ensure that they are password protected.

- Q: Can a hospital immediately apply for a redesignation after just recently opening?
- A: Yes, the Department asks for 3 years of data, but that is not a minimum requirement. It is up to the Facilities committee to determine whether or not that is sufficient data.
- Q: How often the Office of Healthcare Regulation conducts site visits at hospitals?
- A: Not very often. The site visits are not done by us, but other accredited bodies.

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New Business

- The committee reviewed the work plan going forward.
- St. Anthony plans to move from Stroger's network to University of Chicago's network, but that has not been scheduled yet.
- Presence Mercy had requested to go down from a level II+ to a level II
 - o Q: Is a site visit needed to decrease in level?
 - o A: Yes, any change in designation requires a site visit. The difference is that a decrease in level does not need the 18 month follow up.

Closed Session

At 10:00 A.M., the meeting was closed to discuss and review hospitals coming before the committee. Also it was closed to discuss new members.

Old Business

- After the session reopened, the committee voted on the three hospitals that were reviewed during closed session. All of the motions carried their recommendations with unanimous approval. Dennis Crouse abstained from each vote.
- The committee wanted to review a couple members to the committee, but for the essence of time decided to table the discussion until the next meeting. The committee will then have more time to discuss the current group membership and what disciplines would help the group.

Rule 640 Discussion

- This is the rule that governs the opening of hospitals, the site visit process, the designation and redesignation. It is a lot of what the committee advises on.
- The committee is undergoing changing the rules. The main focus at the moment is allowing a PAC member to attend redesignation site visits remotely.
- The Chair asked that the members review the rules and the proposed changes and give their feedback.
- The discussion opened up to if we allow the PAC member to attend remotely, can all members of the team. The general consensus is to mostly use the remote option as a just a back up.

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- IDPH along with the legal team spoke to the committee to let them know to give a lot of in-depth information. IDPH stated that we will need to start from the very basic question of what problem are we solving for?
- The committee itself requested a specific list of what specific questions that they would need answered.

**Action item: The rules will be sent to all members to individually review the notes and the proposed changes. Feedback will be further discussed at the next meeting.

Closing

Jenny Brandenburg moved for the meeting to be adjourned. This was agreed upon by Robyn Gude on Thursday June 9th, 2016.

Next Meeting

August 11, 2016 at 9:30 AM.