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Meeting Minutes of:
ILLINOIS DEPARTMENT OF PUBLIC HEALTH
Levels of Care: Designation, Redesignation, and Change of Network (LOC)

December 14th, 2017
 8:30 a.m. until 9:30 a.m.

George W. Dunne Building 69 W. Washington, 35th Floor Chicago, IL	IDPH Offices 535 West Jefferson, 5th Floor Springfield, IL
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Attendees

Members in Attendance	Guests and IDPH
Jenny Brandenburg Lori Filock (Phone) Harold Bigger Joan Cappelletti (Phone) Linnette Carter (Phone) Debbie Schy	Catherine Adelakun, IDPH Tanya Dworkin, IDPH Trishna Harris, IDPH Shannon Lightner, IDPH Andrea Palmer, IDPH Miranda Scott, IDPH Alexander Smith, IDPH Roma Allen Andrea Cross Christine Emmons Natasha Goodrich Robyn Gude Cecilia Lopez Cindy Mitchell Myra Sabini Elaine Shafer Maripat Zeschke
	Members Not In Attendance
	Adriana Beatty (excused) Paula Melone

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Motions

1. **Motion to approve the minutes from November 2017.**
 - 1st Harold Bigger, 2nd Debbie Schy, Unanimous yes.
2. **Motion to adjourn.**
 - 1st Debbie Schy, 2nd Harold Bigger, Unanimous yes.

Introductions and Welcome

- Jenny Brandenburg called the meeting to order and went around the room and on the phone doing introductions.

Minutes

- The minutes from November 2017 were reviewed and approved with a unanimous yes.

Agenda Items

1. IDPH Update

- The Illinois Department of Public Health (IDPH) went over consolidating the answers to the site visit survey.
- Introducing Catherine Adalakun the new perinatal administrator at IDPH.

2. Old Business

Follow Up Denial of Designation Process

- IDPH asked the group to think through the process and then to feed something to the other Levels of Care groups (Levels I-IV groups)
- IDPH also asked that the group specifically spell out certain conditions for denial, IE not NICU would cause for a denial of certain levels of care.
- Asked the group to come up with ideas/guidelines for hospitals for in-between the hospital facilities designation committee meetings.
- Discussion on what to do in emergency situations.
- If the committee has any thoughts on appeals/reviews processes to send them to IDPH for the committee to review.

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- **Public Comment:** Suggested to add extra scenarios for when a hospital will go on bypass.
- **Action item:** Harold and Linnette will draft something and for denial and reasons for denials

Network Change Group Report

- Harold gave a report on his suggestion and notes on hospitals wanting a perinatal network regionalization change.
- **Public Comment:** Cindy M. - One thing the facilities group looks at: How will it help the patient? Wants to come up with language of the role of the APC. That will help the facilities group determine whether network change is viable.
 - IDPH will define the role of APC's, but welcomes any feedback.
- **Q:** Do all APC's have the same resources?
A: They all have a certain number of same things, but some have more/less than others on specific resources.
- **Q:** Criteria that IDPH uses to determine new hospitals and what network they fall into?
A: No.
- Discussion on how much influence the APC's should have on the process: Consensus that both APC's and the hospital should have equal say.
- **Action Item:** IDPH can send the list of questions that facilities group uses.
- Discussion on expectations for how M&M would be handled when multiple hospitals are involved.
 - Noted that M&M scheduling is already very hard to do.
- **Public Comment:** Can a hospital have a letter of agreement with more than one APC?
 - **A:** No reason that they can't / not prohibited by the rules. It is not something that IDPH can step in and tell them whether they can or cannot.
- **Action Item:** IDPH will look at making the M&M attendees and rules for that tighter
- Discussion on the Appeals/Review Process
- **Public Comment:** Look at what should be brought before facilities designation subcommittee
- Discussion on: should things like bypassing a level III or volume be considered?
 - Consider that hospitals will change APC's due to insurance reasons.
 - Suggested for IDPH to think about: Determine whether the APC is purely administrative or they are also APC and hospital base?

3. Next Steps

- Next meeting is scheduled for January
- **Action Item:** Ask for everyone to send in reason for denials and denials for change of network to Alex and he will consolidate and send to Harold for final revision.
- **Action Item:** IDPH to send out list of change of APC questions

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4. Public Comment

- Public Comment was throughout the meeting.

Adjournment

Motion to adjourn: 1st Debbie Schy, 2nd Harold Bigger, Unanimous yes.