



**IHIPC Steering Committee Strategic Planning for 2020  
Meeting Minutes  
November 5, 2019, 9:00 am – 10:30 am**

**Present:** J. Nuss, M. Benner, J. Charles, C. Crause, J. Dispenza, J. Erdman, S. Fletcher, M. Maginn, L. Roeder, S. Zamor, M. Andrews-Conrad

**Absent:** N. Holmes, C. Tucker, M. Williams

**Call to order and Roll call** -Attendance was taken (see above) and the meeting was called to order.

**Review and Approve Agenda for Dec. 12, 2019 IHIPC Meeting**

Before proceeding with strategic planning for 2020, the draft agenda for the December IHIPC webinar was reviewed. The recommendation was made to shorten the time of the “Vetting Process” presentation since it will be a refresher. With that change, there was consensus to approve the agenda.

**Brief Recap of 2019 IHIPC Year**

**✚ Meeting attendance, committee participation, stakeholder engagement**

The group reviewed meeting attendance and committee participation for 2018, which overall has been very good, with a need to counsel only a few members re: their attendance.

**✚ Evaluation of meetings**

Overall, evaluations of all planning group meetings have been very good. The Steering Committee has consistently reviewed evaluation results and recommended/implemented changes throughout the year to address concerns/areas for improvements.

**✚ NASTAD IHIPC Action Plan Review**

The IHIPC has been able to complete or make progress on all activities in the Action Plan developed by the Co-chairs through their participation at the NASTAD Integrated Planning Leadership Meetings. These include: Health Disparities Root Cause Analysis Project, Undoing Racism Workshops, enhancing community engagement (So far in 2019, we have engaged over 70 new community/agency reps. in our planning meetings), and building the leadership capacity of IHIPC membership.

J. Nuss especially acknowledged the work that had been done on the Health Disparities Project and the Undoing Racism Workshops. There was discussion that we need to continue to work on addressing health disparities and exploring additional underlying factors as well as continue to have conversations and activities within committees and at the IHIPC level to combat racism that deeply impacts our work in HIV.

**✚ Highlights of Committee and Workgroup Activities**

○ **Needs Assessment Workgroup**

- Finalized and reviewed report on series of Surveys and Educational/Needs Assessment Focus Groups conducted with At-risk Youth and Young Adults
- Finalized plans/protocols for series of 8 Regional Community Engagement Meetings
- Finalized protocols for Risk-targeted focus groups

○ **Epi/NA Committee**

- Focused on addressing health inequities and achieving health equity
- Continued work of Health Disparities Root Cause Analysis Project
- Updated analysis of recent IDPH-funded HIV testing data for more current assessment of risk group definitions
- **Membership Committee**
  - Developed Bylaws and Procedures changes re: At-large members, Committee participation, Membership selection process
- **LRAV and Primary Prevention Committees**
  - Did extensive work in reviewing and making recommended changes to improve the Interventions & Services Guidance for 2020
  - **Structural Interventions Workgroup** – Developed recommendations for new section to be included in I&S Guidance
  - **Gender Inclusion Workgroup** – Developed recommendations for SOGI updates for HIV and STI Program assessment forms; Developed and presented a Gender Language training to the IHIPC
  - **Care Compendium Workgroup**- Working on development of a Care Compendium component to the I&S Guidance

**Review Snapshot of IHIPC Responsibilities; Review 2020 Draft Activities/Meeting Calendar**

The 3 primary responsibilities of the IHIPC were reviewed and discussed: Stakeholder identification, Results-oriented engagement process, and Integrated HIV Prevention and Care Plan.

The status and plan for finalizing the conduct of remaining needs assessment activities to be conducted in 2019 and 2020 were reviewed. The compiled report on the results of the Regional Community Engagement Meeting needs assessment activities should be released in early 2020. The focus groups will be ongoing through the middle of 2020.

The draft 2020 IHIPC Calendar of Activities was reviewed/discussed. Some important things were noted:

- A description of the 6 domains of the GTZ Plan have been added to the calendar and these domains will be listed on IHIPC meeting agendas starting in 2020.
- Any of the presentation/discussion topics that are relevant to one of the Domains are identified as such on the calendar.
- We will ask our GTZ Implementation Council liaison to provide regular updates at each meeting.
- We will have IHIPC liaisons provide full program updates every 2-3 years.
- A leadership development half-day training has been added to our March in-person meeting. The training is required but will not be counted toward members’ meeting attendance. In total, there are 12 half-day meeting increments next year; members are allowed to miss no more than 3 (same requirement as this year).
- The IHIPC Co-chairs and the Committee co-chairs need to continue to reinforce that presenters provide summaries of data and highlights of issues. This is especially important at our in-person meetings. We want to use these meetings as opportunities to have interactive discussion focusing on topics pertinent to achieving NHAS 2020 goals and GTZ-IL domains.

**Review/Finalize IHIPC 2020 Committee Objectives**

➤ **Epi/NA Committee**

It was noted that the priority pops will be presented at the April IHIPC meeting and the risk group definitions at the June meeting. There was discussion that the committee should explore a different way to present the definitions to the group to ensure they understand how these definitions enable risk-targeted testing to identify those who are truly high risk.

In addition to other routine objectives, the following were added:

- (March 2020) Review the latest Medical Monitoring Project (MMP) Surveillance Report Fact Sheet along with additional articles focusing on stigma and discrimination experienced by PLWH, types of stigma (i.e., internalized stigma, socialized stigma, provider stigma) and the association of stigma to retention in medical care, achieving and maintaining viral suppression, and high-risk sexual behavior).
- Ongoing throughout 2020, work with the Integrated Planning Program and the IHIPC to provide input and make recommendations to the HIV Section on addressing the disparities and disproportionate burden of HIV, in particular among communities of color, by conducting a series of interactive discussions at in-person meetings focusing on the various domains of the GTZ-IL Plan. The committee will conduct research and provide background information on the issues (stigma, racism/discrimination, STDs, aging, rural/migrant, etc.), then facilitate interactive discussion to identify tangible recommendations to address these issues.
- Ongoing, throughout 2020, assist the HIV/AIDS Section, as requested and able, in review and analysis of the results of 2018-2020 needs assessment activities (focus groups, surveys, community engagement meetings, etc.).

➤ **LRAV Committee**

Service delivery presentations will continue to be presented in June and Interventions and Services guidance in August.

In addition to other routine objectives, the following were added:

- (March 2020) Finalize the Compendium of Care best practices and models of service delivery for inclusion in the committee's assessment and development of recommendations for the 2021 updated Interventions & Services Guidance.
- (May 2020) Develop a training on the Care Compendium, including care best practices and models of service delivery throughout the Care Continuum and Illinois Standards of Care for HIV services.
- (Aug 2020) HIP Training (unsure yet whether a new training will need to be developed)
- Incorporate work from workgroups into our objectives
  - Gender workgroup continuing until language incorporated
  - Need for flexibility to stand up some groups as issues present
  - How can we look through Gender language lens in all our work?

➤ **Primary Prevention Committee**

- No new objectives were added, but the committee will incorporate "review the impact of Race and other Social Determinants of Health on prevention services" when making its recommendations on prevention strategies and interventions for 2021 and when reviewing and providing recommendations on the results of needs assessments activities and service delivery presentations.

➤ **Membership Committee**

- Assisting with development of the leadership development training day was the only new objective added for 2020.

### **Review 2020 Membership/New Member Orientation Plans/Mentorship/Committee Assignment**

The list of current at-large members who will be transitioning into voting positions and newly selected at-large members who will begin their terms January 1<sup>st</sup> was presented.

### **Wrap Up and Adjourn**