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APPROVED MEETING MINUTES
Home Health, Home Services and Home Nursing Advisory Board Meeting
January 11, 2017 - 10:30 a.m. – 12:30 p.m.
Video conference locations:
525 W. Jefferson, 4th Floor, Springfield
122 S. Michigan Ave, 7th Floor, Room 711, Chicago
4212 St. Charles Road, Bellwood

Call to Order

Members Present: Teresa Garcia-Fitzgerald, Chair, Sheila McMackin, Doris Bryant, Visitacion (Gozo) Hicks, Tina Moore, Michele Running, Patricia Menoni, and Donna McNally

Members not present: Patricia Gibson, Jeffrey Workman and Michael Melinger

Guests/Department Staff: Karen Senger, Kendra Fabish, Elaine Huddleston, Siji Varghese, Edward Pitts, Sean Dailey, Sarah Ross-Williams, Annette Hodge, Katharine Eastvold, Jonathan Cadero, Michael Kernan, Sara Ratcliffe, and Jack Kreger

Introduction of Committee Members and Guests

Teresa Garcia-Fitzgerald, Chair called the meeting to order at 10:00 am. Board members and guests and Department staff were asked to introduce themselves. A quorum was established at this time.

Approval of Draft Minutes for October 12, 2016 Committee Meeting

Board members were asked to review the draft minutes from the October 12, 2016 Committee Meeting. A motion was made to approve the minutes, 2nd and the motion was carried.

OLD BUSINESS

Telehealth Devices

Karen Senger presented this information to the Board on Telehealth Devices. A brief discussion was conducted about further research is needed to gather more information about this device and how it is being used by health care workers in the Health Care Setting. This device is noninvasive and can help to assist Health Care Workers and non-medical assistance and patient/clients in utilizing this in-home monitoring system to report patient information. The Board agreed that there needs to be further development of some kind of a parameter and limitation set for Home Care Service Workers and non-medical assistance in the Health Care setting to be added to the regulations.

Chair, Theresa Garcia-Fitzgerald commented that the Department needs to develop a community task force and/or Advisory Committee to look into utilization of this device in gathering and sending patient/client information to either medical staff or family members.

The board was encourage to reach out and email Karen with information to help put together a draft scope of what and how the device can be used in the home care setting for Board review. Karen Senger will draft up something and bring back to the Board. The Board agreed.

Sub-committee Report- (handed out at meeting)

Karen Senger provided a revised handout for information only for the Board to review and comment on. This document was presented and has been reviewed by Legal. Legal has added a disclaimer to this document stating that it serves as a guidance tool and does not constitute legal advice or opinion of any kind and should not be used as such. Legal also added a more detailed definition to the classification of Certified Nurse's Aide (CNA) and Home Health Aide (HHA) at the bottom of page 5. Board members pointed out some other minor grammatical errors and that the copy they have did not have the disclaimer. Karen Senger will have the corrected version of this document emailed to the Board. The Department will work on cleaning up the document and will work with IT Department to make available to put out on the IDPH Website for public access. Board members expressed no other questions or concerns at this time.

Alzheimer's Public Act 099-0822

Karen Senger commented that there were no new updates available to share with the Board at this time on the development of regulations in compliance with this proposed Act. Karen Senger commented will bringing back to the Board after Department has further details.

NEW BUSINESS

Home Health Agency Initial Application Report

Karen Senger presented this information to the Board that covered the status of Home Health Agency Initial applications, number of HHA licensed only and licensed/certified by each quarter, and the decrease number in applications and increase in Change of Ownership applications for 2015 and 2016 for the Board to review.

Home Services, Home Nursing, Home Services Placement and Home Nursing Placement Applications Received and Licensed

Karen Senger announced Jennifer Kempiners as the new Section Supervisor over the Home Services and Home Nursing Section as replacement for Kendra Fabish's previous position. Jennifer Kempiners was not able to make it to this meeting, but will be available at future meetings.

Karen Senger presented this information to the Board that covered the status of Home Services/Home Nursing/Placement (HS/HN/HSP/HNP) Initial applications, number of licensed applications by each quarter for 2015 and 2016 for the Board to review.

OASIS Training updates

Siji Varghese of IDPH commented on this section in regards to the upcoming OASIS Training. The Department has scheduled another OASIS training in Chicago that will cover OASIS C2 updates to providers scheduled for March 22, 2017 at 160 N. LaSalle, Room N505 in Chicago.

The training information and announcement will be posted on the IDPH Calendar of Events and IDPH-HHA Website with more details. Siji reminded the Board that space is limited and registration is required. The public is encouraged to contact Carol Phillips of the Department to register for this training and space is limited to two persons per facility. Board members were encouraged to spread the word and to contact Siji for any further questions.

The Department is also working on presenting a training session for later this summer to be held in Springfield. More information will be forthcoming for this training.

Board Membership Update

Karen Senger presented this information on the status of membership(s) and vacancies on the Board. The Board currently has four (4) vacant positions at this time for General Public/Consumer Advocate, Licensed Physician, Institution-Based HHA, and Private Not-for-Profit HHA Representative. The Department is waiting on Director Approval for two candidate applications for replacement for the vacant positions, one for General Public/Consumer Advocate and one for Private Not-for-Profit HHA Representative. The Department has reached out to two other candidates, one for Licensed Physician and the other for Institution-Based HHA, but have not received a completed Board Membership application from them as of yet.

Chair, Teresa Garcia-Fitzgerald will reach out again to the Licensed Physician candidate to check on the status of his application to serve on the Board.

Karen Senger asked Board members to submit any recommendations to the Department for nominations to help with reaching a full Board membership.

Comments

Contact Information

Board members were given an updated contact information form to complete and return to the Department to update and change their contact information. The Department needs to ensure we have the most current and up to date contact information on file.

Travel Vouchers

Board members were informed of the State of Illinois new mileage reimbursement rate for use of personal vehicles will decrease from 54 cents per mile to 53.5 cents per mile effective January 1, 2017. A revised travel voucher with the new mileage amount will be sent to Board members to complete for their travel expenses as Board Members.

Future meetings

Chair, Teresa Garcia-Fitzgerald, conducted an overview of the dates, times, and meeting locations for the meeting dates for 2017. Board members were reminded that the next meeting will be held on April 12, 2017 at the Springfield and Chicago location only as the Bellwood location will not be available for this meeting. The July 12, 2017 meeting will be at all three (3) locations

(Springfield, Chicago, and Bellwood). The October 11, 2017 meeting will be held at the Springfield and Chicago location and the Bellwood location will not be available for this meeting. Board members were reminded to make note of the meeting times and locations.

Next meeting dates:

- a. April 12, 2017 • 10:30 a.m. (122 S. Michigan Avenue, 7th Floor, Room 711 in Chicago, 525 W. Jefferson Street, 4th Floor in Springfield. The Bellwood location will not be available for this meeting).
- b. July 12, 2017 • 10:30 a.m. (122 S. Michigan Avenue, 7th Floor, Room 711 in Chicago, 525 W. Jefferson Street, 4th Floor in Springfield and 4212 St. Charles Road, in Bellwood)
- c. October 11, 2017 • 10:30 a.m. (122 S. Michigan Avenue, 7th Floor, Room 711 in Chicago and 525 W. Jefferson Street, 4th Floor in Springfield . The Bellwood location will not be available for this meeting)

Meeting adjourned at 11:30 p.m.