



Health Facilities Surveyor I, Option 3 (Dietitian)

The Illinois Department of Public Health, Office of Healthcare Regulation has an opening for a Health Facilities Surveyor I, Option 3 (Dietitian) within the Division of Long Term Care Field Operations. This position is based in the IDPH Champaign Regional Office.

Under the general direction of a Regional Supervisor, duties include conducting mandated surveys of long term care facilities and hospitals to determine compliance with applicable laws and regulations related to Federal certification and State licensure or generally recognized accepted standards of practice. Mandated surveys include, but are not limited to, standard annuals, complaint investigations, special surveys, and incident investigations. Prepares mandated survey forms; makes observations of facility conditions and care provided to clients; documents findings of noncompliance; reviews content and significance of findings with various operating and management personnel of the facility in accordance with federal protocol; inputs inspection findings into Federal survey data system. Participates in educational programs; attends Regional and state staff meetings.

Required Qualifications: Requires knowledge, skill and mental development equivalent to completion of four years of college, supplemented by a Master's degree in nutrition, dietetics or food service management, preferably including registration by the American Dietetic Association. Requires possession of a valid Illinois certificate as a Licensed Dietitian. Desires at least one year professional experience. Requires excellent communication skills (verbal and written). Requires ability to climb stairs, walk, stand, and stoop with periods of rest. Requires possession of a valid driver's license. Requires ability to travel locally, regionally and statewide. Excellent computer skills are highly desirable.

Salary Range: \$3969-\$5913 per month

TO APPLY

- 1) Download the Central Management Services (CMS) Employment Application (CMS-100) @ www.work.illinois.gov;
- 2) Complete the employment application indicating Health Facilities Surveyor I, Option 3 (Dietitian) as the position title; and
- 3) Mail directly to:

Tracy Chrans, HR Specialist
Illinois Department of Public Health - HR Department
535 W. Jefferson Street, 4th Floor
Springfield, IL 62761
(217) 785-2031, dph.hrrecruiter@illinois.gov

*For more information on the Illinois Department of Public Health and our offices
visit our website @ www.dph.illinois.gov*

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