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Meeting Minutes of:
ILLINOIS DEPARTMENT OF PUBLIC HEALTH - PERINATAL ADVISORY COMMITTEE
Hospital Facilities Designation Sub-Committee Meeting (HFDSC)

December 13th, 2018
9:30 a.m. until 12:00 p.m.

IDPH Office 69 W. Washington St., 35th Floor Chicago, IL	IDPH Offices 535 West Jefferson 5th Floor Springfield, IL
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Attendees

Members in Attendance	Guests and IDPH
Cindy Mitchell Adriana Beatty (Phone) Robyn Gude Srikumar Pillai (Phone) Phil Schaefer Howard Strassner Melissa Zahnd	Tanya Dworkin, IDPH Trishna Harris, IDPH Shannon Lightner, IDPH Andrea Palmer, IDPH Miranda Scott, IDPH Alexander Smith, IDPH Kristen Woytowicz, IDPH Roma Allen Melissa Claudio Andrea Cross Ann Gantzer Jodi Hoskins Cecilia Lopez Elaine Shafer Bernadette Taylor Maripat Zeschke Swedish American Hospital Staff
	Members Not In Attendance
	Jenny Brandenburg (excused) Urmila Chaudry (excused)

Introductions

The Chair, Cindy Mitchell, called the meeting to order at approximately 9:35 A.M. She asked everyone in the room to introduce themselves as a member or guest.

Motions

1. **Motion to approve October 2018 minutes.**
1st Howard Strassner, 2nd Robyn Gude, Unanimous Approval
2. **Motion to implement a moratorium on hospitals increasing level of care with allowance on hospitals to decrease in level. Maintain the moratorium on perinatal network change and a moving to a Level II+.**
1st Robyn Gude, 2nd Howard Strassner, Unanimous Approval
3. **Motion to close.**
Unanimous Approval
4. **Motion to reopen.**
1st Robyn Gude, 2nd Howard Strassner, Unanimous Approval
5. **Motion to recommend to the Perinatal Advisory Committee to approve Swedish American's designation to a Level III facility pending receipt and acceptance of the following, as required by Perinatal Code 640 of all Level III facilities: A list of credentialed pediatric anesthesia providers and their bio-sketches, a call schedule of 3 months in advance of 24/7 pediatric anesthesia coverage, and a bio-sketch of the newly hired genetics counselor. A 12 month follow up site visit is to be completed 12 months from the approved designation date. A report must be provided 6 months after redesignation date on: 1) the use and outcomes of telehealth with elements of report to be determined by the Department and 2) Transport log of maternal and neonatal transports into and out of the facility.**
1st Melissa Zahnd, 2nd Howard Strassner, Unanimous Approval
6. **Motion to adjourn.**
1st Melissa Zahnd, 2nd Robyn Gude, Unanimous Approval

Minutes

- The minutes from the October 2018 meeting were reviewed and approved.

Illinois Department of Public Health (IDPH) Updates

- IDPH gave an update on the maternal mortality report released in October.
 - Looking for help on ideas for dissemination.
 - IDPH plans to do a grand rounds.
 - IDPH wants to do a mock maternal mortality review for training purposes.

Agenda Items

Membership Discussion

- With Dr. Pearl's retiring from the committee, there was a discussion on if more than one pediatric surgeon would be needed.
- The group plans to reach back out for recommendation.
- **Action Item:** The group intends to revisit the membership discussion with a discipline breakdown when the proposed levels of care has been further developed. Also plan to review by-laws.

Work Plan

- There is one facility coming before the committee today.
- Memorial EAST hospital to come in April 2019 for their 18 month follow-up site visit.
- Unity Point Health-Pekin plans to decrease to a Level I.
- Touchette has their follow-up and will come to the committee in either August or October of 2019.
- MacNeal hospital asked for a perinatal network change, however the committee currently has a moratorium on that.
 - Public Comment: The facility should receive a letter on the moratorium and it should come from the committee and the perinatal advisory committee.
 - Public Comment: A perinatal administrator is also getting questions on how facilities are getting level changes, but not doing a network change.
 - Robyn Gude motioned to implement a moratorium on hospitals increasing level of care with allowance on hospitals to decrease in level. Maintain the moratorium on perinatal network change and moving to a Level II+. This was seconded by Howard Strassner with unanimous approval from the committee.

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- The committee asked if there was a length of time that would make the moratorium unreasonable. The committee decided, for every meeting, to revisit whether the moratorium should remain in effect.
- **Action item:** For future agendas, add an update on the levels of care rule writing progress and to revisit the current moratorium discussions.

Closed Session

- The group unanimously decided to move to closed session to discuss the hospital coming before the committee.

Reopened

- The committee reopened the meeting to the public after unanimous approval.
- Melissa Zahnd made the motion to recommend to PAC to approve Swedish American's designation to a Level III facility pending receipt and acceptance of the following, as required by Perinatal Code 640 of all Level III facilities: A list of credentialed pediatric anesthesia providers and their bio-sketches, a call schedule of 3 months in advance of 24/7 pediatric anesthesia coverage, and a bio-sketch of the newly hired genetics counselor. A 12 month follow up site visit is to be completed 12 months from the approved designation date. A report must be provided 6 months after re-designation date on: 1) the use and outcomes of telehealth with elements of report to be determined by the Department and 2) Transport log of maternal and neonatal transports into and out of the facility.
- Cindy explained why the committee wanted a report on telehealth due to it not being commonplace.
- The committee also cautioned the facility that the levels of care is currently undergoing a potential change and they do not know what the rules will look like in the future.

Next Steps

- Send a letter to facility requesting network change.
- Put on agenda the levels of care updates and to revisit moratorium discussions.
- Memorial EAST to come to the April 2019 meeting.

Adjournment

- The meeting was adjourned with a motion from Melissa Zahnd and a second from Robyn Gude with unanimous approval.