

Illinois Department of Public Health
Office of Health Care Regulation

**Developmentally Disabled Facility Advisory Board Meeting
August 12, 2015 • 10 a.m.**

Teleconference

USA Toll-Free: 888-494-4032

ACCESS CODE: 8395219025

MINUTES

Members present: Dr. Tracy Aldridge, Dr. Geunyeong Pyo, Michael Bibo, Greg Shaver, Lois Schaeffer-Kramer

Members not present: James Francis, Debra Kennedy

IDPH: Karon McGrath, Sean Dailey, Blanca Farris, Darlene Harney, John Absher, George Logan, Jackie Manker, Monica Heatherton

Guests: Marie Rucker, Wendy Meltzer

1. Jackie Manker called the meeting to order and introductions were made.
2. The Board approved meeting minutes of the May 13, 2015 meeting.
 - a. Mike Bibo made motion to approve and Lois Sheaffer-Kramer seconded; all in favor, minutes approved unanimously.
3. Membership Update – 3 vacancies [One (1) General Public voting member, One (1) Resident Advisory Council voting member, One (1) State Agency non-voting member]
 - a. The Governor's Office wants all Boards and commissions to be more diversified and to keep this under consideration when filling vacancies. Juana Ballesteros, Executive Director of the IL Latino Family Commission supplied contact list of Hispanic candidates from the developmentally disabled community.
 - i. Per the request, a mailing was sent to invite them to apply for membership to the DD Advisory Board.
4. Old Business
 - a. Update on revisions to Part 350
 - i. Board approval under review by the Governor's Office; teleconference 8/13/15
 - ii. No problems anticipated, however, the Governor's Office is taking a more active role in reviewing proposed Agency action on rules and have many questions.
 - iii. Will discuss updates at 11/10/15 Advisory Board meeting
 - b. Restraints were drafted, in legal and under review, hope to have ready by November meeting.

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5. New Business

- a. Ethics compliance by DD Facility Advisory Board members
 - i. Due to Blanca Farris by 10/23/15

- b. Revised By-laws
 - i. George Logan, submitted revisions to Board for comments.
 - 1. Suggested changes are mainly in Sections 2 and 4
 - ii. Mike Bibo questioned revisions on communication between Board members (Sections 4-7 and 4-8)
 - iii. Dr. Aldridge questioned how a quorum is determined (Sections 4-1 and 4-7).
 - iv. George Logan invites Board members to send him comments or suggestions.
 - 1. Per FOIA, we are required to turn over any type of communication regardless of how it was sent.
 - v. Karon McGrath would like to know how emails and texting fit in?
 - 1. Emails conducted under the auspices of public business or in the public interest, are public

- c. 2016 meeting dates
 - i. Board members send preferences to Blanca Farris, Blanca.Farris@illinois.gov

Next Board Meeting Date: November 10, 2015 • 10 a.m.

Meeting adjourned