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Meeting Minutes of:
ILLINOIS DEPARTMENT OF PUBLIC HEALTH
Levels of Care: Designation, Redesignation, and Change of Network (LOC)

June 14, 2018
 8:30 a.m. until 9:30 a.m.

George W. Dunne Building 69 West Washington, 35th Floor Chicago, IL	IDPH Offices 535 West Jefferson, 5th Floor Springfield, IL
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Attendees

Members in Attendance	Guests and IDPH
Jenny Brandenburg Lori Filock Adriana Beatty (Phone) Harold Bigger Linnette Carter (phone) Debbie Schy	Miranda Scott, IDPH Alexander Smith, IDPH Roma Allen Daniell Ashford Robyn Gude Christine Emmons Jodi Hoskins Salena Kinser Cecilia Lopez Cindy Mitchell Ann Schramm Carol Rosenbusch Shirley Scott Elaine Shafer Melissa Zahnd Maripat Zeschke
	Members Not In Attendance
	Joan Cappelletti Paula Melone

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Motions

1. **Motion to approve minutes from May 2018.**
 - 1st Harold Bigger, 2nd Linnette Carter, Unanimous Yes
2. **Motion to adjourn.**
 - 1st Adriena Beatty, 2nd Lori Filock, Unanimous Yes

Introductions

- Jenny Brandenburg called the meeting to order and introductions were done in Chicago, Springfield, and on the phone.

Minutes

- The minutes from May 2018 were approved.

Agenda Items

1. **IDPH Update**
 - The Illinois Department of Public Health spoke about the implementation meeting coming up later in June.
 - IDPH also talked about the chairs and co-chairs meeting happening in late June that will give the levels of care workgroups the chance to see each other's timelines and to share any recommendations for specific topics that might be tackled in other workgroups.
2. **Old Business**

Continue the Review and Compile Decisions/Discussions from Previous Meetings

- Discussion on the priority of the initial site visit that will be done at the facilities under the new levels of care designations.
 - Harold Bigger suggested that the group look into the process of OB closure.
 - Also a discussion of what happens when moving campuses.
- Discussion on OB services closure.
 - How much notice should be given?
 - Discussion on the current process and what could be improved.
 - Recommended that IDPH will send an acknowledgement letter once materials have been accepted and reviewed.
 - Recommended that a letter of intent should be sent 30 days prior to closure of OB.
 - How should EMS and the community be notified?
 - What plans are in place for administrative perinatal centers and transports due to an OB closure?
 - Discussion on disposal of equipment and what minimal equipment should be kept.

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- Discussion of migration of proper equipment to the ER.
 - Fee structures discussion
 - Discussion on other state's fee structures and what the money is used towards.
 - Discussion on current fees and who/whom the cost gets absorbed by.
3. **Next Steps**
- Alex to extend the July meeting to 3 hour length.
 - Jenny will update the current recommendations form and will further discuss them at the next meeting.
4. **Public Comment**
- None during the time available at the end of meeting.

Adjournment

Motion to adjourn, Unanimous yes.