

Meeting Minutes of:
ILLINOIS DEPARTMENT OF PUBLIC HEALTH - PERINATAL ADVISORY COMMITTEE
Hospital Facilities Designation Sub-Committee Meeting (HFDSC)

April 6th, 2017
9:30 a.m. until 12:00 p.m.

IDPH Office 69 W. Washington St., 35th Floor Chicago, IL	IDPH Offices 535 West Jefferson 5th Floor Springfield, IL
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Attendees

Members in Attendance	Guests and IDPH
Cindy Mitchell Adriena Beatty Jenny Brandenburg Urmila Chaudry (Phone) Dennis Crouse (Phone) Robyn Gude Rick Pearl Phil Schaefer (Phone) Melissa Zahnd	Tanya Dworkin, IDPH Trishna Harris, IDPH Miranda Scott, IDPH Andrea Cross Bernadette Taylor Elaine Shafer Pam Wolfe Jodi Hoskins Lori Filock Cecilia Lopez
	Members Not In Attendance
	Howard Strassner (excused) Srikumar Pillai (excused)

Introductions

The Chair, Cindy Mitchell, called the meeting to order at approximately 9:30 A.M. on Thursday April 6th, 2017. She then asked everyone around the room to introduce themselves.

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Motions

1. **Motion to approve December 2016 minutes**
1st Robyn Gude, 2nd Adriena Beatty, Unanimous Approval

2. **Motion to recommend to the PAC to put future network Administrative Perinatal Center changes on hold during the levels of care rule change process.**
1st Dennis Crouse, 2nd Phil Schaefer, Five Members Approved, Two abstained.

3. **Motion to adjourn**
1st Robyn Gude, 2nd Urmila Chaudry, Unanimous Approval

Minutes

- The minutes from the December 2016 meeting were reviewed and approved.

IDPH Updates

- None at this time.

New Business

Work Plan

- There was a correction on the Memorial East Hospital. The site visit will be combined with their request to move to a level II+. They will have their site visit in September and will come before the committee on the October meeting.
- Cindy wants the committee to think of a checklist for re-reviews so the hospitals will know what to expect.
- Unity Point Methodist got their letter to be a Level II+ so they will have an 18 month re-review next year.
- Centegra McHenry will come before the committee most likely in December.
- St. Anthony to do a site visit with Stroger and University of Chicago on July 25th.
- **Action Item:** Bring Network change policy back in June to bring before PAC.
- Iroquois is decreasing to a non-birthing in July 30th.
- Hammond Henry is decreasing to non-birthing on April 30th.
- Gottlieb Memorial decreased from a Level II to non-birthing in January 2017.
- Robyn asked for a checklist for closing their OB from IDPH if possible.
- The committee asked about a map of counties that do not have OB services?

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- For decrease in level/close OB the committee wants:
 - o Appendix A
 - o Transfer Logs
 - o Exception/Consult Logs
 - o Follow up Recommendation Letter to Site Visit
 - o Community Awareness
 - o Letter of Agreement
- Decrease their level, the hospital will then have a site visit, and 6 months after the site visit they will be able to come before facilities. At that point facilities would like: a letter saying why they decreased, and a letter saying what they've done to make the community aware of the decrease.
- Hospitals that have opened, what would the committee like to see?
 - o Appendix A
 - o Transports
 - o Exception/Consult Logs
 - o Letter from when they first open/any follow up with IDPH
- Dennis Crouse made a motion to put future network Administrative Perinatal Center changes on hold during the levels of care rule change process. Phil Schaefer seconded. 5 yes and 2 abstain.

Memo on Level II+ Standards

- Cindy went over the memo sent out March 9th, 2017 from the Illinois Department of Public Health regarding maternal gestational age and the appropriateness of care at a Level II+ Hospital.

Hospital Licensing Act

- In the June meeting the committee plans to look over the hospital licensing act and look at the sections of Levels of Care for levels I, II, and III.
- **Action Item:** Cindy will send out (via Alex) Sections of 250 that pertain to what would need to be reviewed.

Closing

- At approximately 11:15 AM the meeting was adjourned.
- Robyn Good moved for the meeting to be adjourned. This was seconded by Urmila Chaudry.

Next Meeting

June 15th, 2017 at 9:30 AM.