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Meeting Minutes of:
ILLINOIS DEPARTMENT OF PUBLIC HEALTH - PERINATAL ADVISORY COMMITTEE
Hospital Facilities Designation Sub-Committee Meeting (HFDSC)

April 14, 2016
9:30 a.m. until 12:00 p.m.

George W. Dunne Building 69 West Washington, 35th Floor Chicago, IL	IDPH Offices 535 West Jefferson, 5th Floor Springfield, IL
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Introductions

The Chair, Cindy Mitchell, called the meeting to order about 9:38 A.M. on Thursday April 14th, 2016. The new members were asked to introduce themselves: Jenny Brandenburg, Phil Schaefer, Melissa Zahnd, Srikumar Pillai, and Rick Pearl. The Chair then described the committee’s role in advising the Perinatal Advisory Committee, which then advises the Illinois Department of Public Health.

Attendees

Members in Attendance	Guests and IDPH
Cindy Mitchell, Chair Jenny Brandenburg Phil Schaefer Robyn Gude Melissa Zahnd Srikumar Pillai Rick Pearl	Tanya Dworkin, IDPH April Johnson, IDPH Andrea Palmer, IDPH Miranda Scott, IDPH Trishna Harris, IDPH Alexander Smith, IDPH Linda Wheal Maripat Zeschke Jodi Hoskins Trish O’Malley Patricia Prentice Elaine Shafer Cecilia Lopez Pam Wolfe
	Members Not In Attendance
	Howard Strassner Dennis Crouse Urmila Chaudhry

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Motions

1. **Motion to approve February 2016 minutes**
1st Robyn Gude, 2nd Srikumar Pillai
2. **Motion to recommend to the PAC that the hospital, Advocate Trinity, operate as a II+ and return to the committee after their regular site visit.**
1st Robyn Gude, 2nd Srikumar Pillai
3. **Motion to adjourn**
1st Robyn Gude, 2nd Jenny Brandenburg

Minutes

The minutes from the February 2016 meeting were reviewed and approved.

Agenda Items

Question: there was a question regarding what disciplines can be on the sub-committee.

Answer: There are no set guidelines for this. The sub-committee decides itself what members should be on the committee.

** Action Item: List of Committee Members with disciplines, geographic location, education, and ethnicity to keep it diverse.

IDPH Updates

No IDPH updates.

Closed Session

At 9:55 A.M., the meeting was closed to discuss Advocate Trinity coming before the committee.

New Business

After discussion in the closed portion of the meeting, Robyn Gude made a motion to recommend to the PAC to let Advocate Trinity continue to operate as a level II+ facility and to come back before the sub-committee after their normal site visit for follow up.

**Action Item: Committee to send a letter to the Advocate Trinity.

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Old Business

Birthing Center Updates

- There is one open in the Chicago area and one opening in the Bloomington area. They need to have an agreement in place with their respective administrative perinatal centers.
- West Suburban they are working on an agreement and have a draft license in place.
- The hospital in Bloomington has an agreement in place, but not all important topics are covered such as conditions for transferring and center transports.
- IDPH does not have any authority to regulate.
- The birthing centers have their own administrative code.
- The centers cannot take walk-ins and the mom's have to be registered there before a certain gestational period.

Rule 640 Discussion

- This is the rule that governs the opening of hospitals, the site visit process, the designation and redesignation. It is a lot of what the committee advises on.
- The committee is undergoing changing the rules. The main focus at the moment is allowing a PAC member to attend redesignation site visits remotely.
- The Chair asked that the members review the rules and the proposed changes and give their feedback.
- The discussion opened up to if we allow the PAC member to attend remotely, can all members of the team. The general consensus is to mostly use the remote option as a just a back up.
- A concern about forcing PAC members X number of times a year, might force very skilled and enlightened people to quit the PAC if they cannot go.

**Action item: The rules will be sent to all members to individually review the notes and the proposed changes. Feedback will be further discussed at the next meeting.

Closing

Robyn Gude moved for the meeting to be adjourned. This was agreed upon by Jenny Brandenburg on Thursday April 14th, 2016.

Next Meeting

June 9, 2016 at 9:30 AM.