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Meeting Minutes of:
ILLINOIS DEPARTMENT OF PUBLIC HEALTH - PERINATAL ADVISORY COMMITTEE
Hospital Facilities Designation Sub-Committee Meeting (HFDCS)

April 12, 2018
9:30 a.m. until 12:00 p.m.

IDPH Office 69 W. Washington St., 35th Floor Chicago, IL	IDPH Offices 535 West Jefferson 5th Floor Springfield, IL
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Attendees

Members in Attendance	Guests and IDPH
Cindy Mitchell Adriana Beatty (Phone) Jenny Brandenburg Urmila Chaudhry (Phone) Robyn Gude Rick Pearl (Phone) Srikumar Pillai (Phone) Phil Schaefer (Phone) Howard Strassner Melissa Zahnd	Catherine Adelakun, IDPH Tanya Dworkin, IDPH Trishna Harris, IDPH Miranda Scott, IDPH Andrea Palmer, IDPH Shannon Lightner, IDPH Alexander Smith, IDPH Kristen Woytowicz, IDPh Roma Allen Daniell Ashford Lori Filock Jodi Hoskins Cecilia Lopez Myra Sabini Ann Schramm Debbie Schy Bernadette Taylor
	Members Not In Attendance
	Phil Schaefer (excused)

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Introductions

The Chair, Cindy Mitchell, called the meeting to order at approximately 9:32 A.M. on Thursday April 12, 2018.

Motions

1. **Motion to approve December 2017 minutes**
1st Urmila Chaudhry, 2nd Robyn Gude, Unanimous Approval
2. **Motion to close.**
1st Melissa Zahnd, 2nd Howard Strassner, Unanimous Approval
3. **Motion to reopen.**
1st Howard Strassner, 2nd Jenny Brandenburg, Unanimous Approval
4. **Motion to adjourn.**
1st Urmila Chaudhry, 2nd Howard Strassner, Unanimous Approval

Minutes

- The minutes from the December 2017 meeting were reviewed and approved.

IDPH Updates

- IDPH talked about an e-mail sent to all committees requesting everyone's credentials. The department wants to ensure that the list is accurate.
- IDPH reminded everyone about the importance of attendance.

Agenda Items

Work Plan

- Touchette plans to come in June.
- Swedish American will come before facilities in December as a Level III
- Memorial EAST will need their 18 month follow-up in April to their Level II to Level II+

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Closed Session

- The committee voted to close the session to discuss a hospital issue.

Role of the HFDSC in Hospital Designation Site Visits

- The committee reopened to discuss the committee's role moving forward during the levels of care rewrite process.
- In an effort to help the Levels of Care work groups looking at site visits and the designation process, Cindy asked the group what they think is important to keep or what should maybe be added or improved.
 - Discussed the importance of education and quality.
 - Want to make sure that projects and training are sustained especially through turnover.
 - Discussion of only have OB/Neonatal data and relevant information as opposed to facility house wide information.
- Cindy asked the group about resources that might be missing and are not typically asked for? Discussions on:
 - Educators
 - Lactation Resources
 - Social Work at all levels. There was a discussion about disconnect between the levels of care on this topic.
- Discussions on if it is beneficial to sit in a room for the review or if it would be better suited to see the OB and Neo rooms.
- Discussion on the idea of having a slimmed down version of an annual submission process and if a three year visit is still appropriate.

Adjournment

- The meeting was adjourned with a motion from Urmila Chaudhry and a second from Howard Strassner.