MEMORANDUM

DATE: March 4, 2015

TO: Ambulatory Surgical Treatment Centers Licensing Board
    Committee Members and Interested Persons

FROM: Karen Senger, RN, PSA
     Central Office Operations Supervisor

SUBJECT: Meeting Announcement

The next meeting for the Ambulatory Surgical Treatment Centers Licensing Advisory Board Committee is scheduled for March 11, 2015 as a video conference. The locations of the video conference centers are: 525 W. Jefferson, 4th Floor, Springfield and 122 S. Michigan Ave, 7th Floor, Room 711, Chicago. The meeting will convene at 10:30 a.m. and will adjourn at or around 12:30 p.m.

If you have questions regarding this meeting, please contact Elaine Huddleston at (217)782-0483.

KS /emh
Illinois Department of Public Health
Office of Health Care Regulation
Ambulatory Surgical Treatment Centers Licensing Board
Agenda
March 11, 2015
122 S Michigan, Room 711, Chicago
525 West Jefferson St, 4th floor, Springfield

1. Call to Order and Introduction
2. Approval of December 3, 2015 minutes
3. Old Business
   a) Approval of by-law changes
   b) List of Board member’s contact information was mailed to all members on 2/4/14.
   c) Ethics process for legislation
   d) Response from members about possible proposal for Statute change per 210 ILCS 5-6 3) b)
   e) Regulation changes to Admin Code 205 (on hold)
   f) Travel vouchers

4. New Businesses
   a) Election of board chairman and Co-Chairman, per by-laws Article III 3-1
      “The Board shall elect a Chairman and Co-Chairman from its membership on an annual basis. The Chairman and Co-Chairman shall be elected separately, and by a simple majority of the members.”
   b) Survey report for Life Safety deficiencies
   c) Survey report for Health Deficiencies
   d) Board vacancy
   e) Draft proposed language for record retention
   f) Newspaper article about Abortion clinic

5. Next meeting dates
   a. June 10, 2015 @ (122 S Michigan, room 711 Chicago, 4212 W. St Charles in Bellwood and 525-4th Floor Springfield)
   b. September 9, 2015 @ (122 S Michigan, room 711 Chicago, and 525-4th Floor Springfield)
   c. December 9, 2015 (122 S Michigan, room 711 Chicago, 4212 W. St Charles in Bellwood and 525-4th Floor Springfield)