



MEMORANDUM

DATE: March 4, 2015

TO: Ambulatory Surgical Treatment Centers Licensing Board
Committee Members and Interested Persons

FROM: Karen Senger, RN, PSA *KS*
Central Office Operations Supervisor

SUBJECT: **Meeting Announcement**

The next meeting for the Ambulatory Surgical Treatment Centers Licensing Advisory Board Committee is scheduled for March 11, 2015 as a video conference. The locations of the video conference centers are: 525 W. Jefferson, 4th Floor, Springfield and 122 S. Michigan Ave, 7th Floor, Room 711, Chicago. The meeting will convene at 10:30 a.m. and will adjourn at or around 12:30 p.m.

If you have questions regarding this meeting, please contact Elaine Huddleston at (217)782-0483.

KS /emh

**Illinois Department of Public Health
Office of Health Care Regulation
Ambulatory Surgical Treatment Centers Licensing Board**

**Agenda
March 11, 2015**

**122 S Michigan, Room 711, Chicago
525 West Jefferson St, 4th floor, Springfield**

1. Call to Order and Introduction
2. Approval of December 3, 2015 minutes
3. Old Business
 - a) Approval of by-law changes Legal (**exhibit 1**)
 - b) List of Board member's contact information was mailed to all members on 2/4/14. Elaine
 - c) Ethics process for legislation Dr. Dieters/Legal
 - d) Response from members about possible proposal for Statute change per 210 ILCS 5-6 3) b)
 - e) Regulation changes to Admin Code 205 (on hold) Karen
 - f) Travel vouchers Karen /Elaine
4. New Businesses
 - a) Election of board chairman and Co-Chairman, per by-laws Article III 3-1
"The Board shall elect a Chairman and Co-Chairman from its membership on an annual basis. The Chairman and Co-Chairman shall be elected separately, and by a simple majority of the members."
 - b) Survey report for Life Safety deficiencies Henry (**exhibit 2**)
 - c) Survey report for Health Deficiencies Karen (**exhibit 3**)
 - d) Board vacancy Elaine
 - e) Draft proposed language for record retention Karen (**exhibit 4**)
 - f) Newspaper article about Abortion clinic Dr. Dieter
5. Next meeting dates
 - a. June 10, 2015 @ (122 S Michigan, room 711 Chicago, 4212 W. St Charles in Bellwood and 525-^{4th} Floor Springfield)
 - b. September 9, 2015 @ (122 S Michigan, room 711 Chicago, and 525-^{4th} Floor Springfield)
 - c. December 9, 2015 (122 S Michigan, room 711 Chicago, 4212 W. St Charles in Bellwood and 525-^{4th} Floor Springfield)