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Meeting Minutes of:
ILLINOIS DEPARTMENT OF PUBLIC HEALTH - PERINATAL ADVISORY COMMITTEE
Hospital Facilities Designation Sub-Committee Meeting (HFDSC)

February 11, 2016
9:30 a.m. until 12:00 p.m.

George W. Dunne Building 69 West Washington, 35th Floor Chicago, IL	IDPH Offices 535 West Jefferson, 5th Floor Springfield, IL
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Introductions

The Chair, Cindy Mitchell, called the meeting to order about 9:35 A.M. on Thursday February 11th, 2016. She then asked everyone around the room to introduce themselves.

Attendees

Members in Attendance	Guests and IDPH
Cindy Mitchell Howard Strassner Urmila Chaudhry Dennis Crouse Robyn Gude	Tanya Dworkin, IDPH April Johnson, IDPH Andrea Palmer, IDPH Miranda Scott, IDPH Trishna Harris, IDPH Alexander Smith, IDPH Andrew Schwartz, IDPH Juan Morado Jr., General Council Health Facilities and Services Review Board - State of Illinois Trish O'Malley (Loyola) Patricia Prentice (Rush) Bernadette Taylor (University of Chicago) Elaine Shafer (OSF) Jenny Brandenburg (Carle) Cecilia Lopez (Carle) Pam Wolfe (Northwestern)
	Members Not In Attendance
	n/a

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Motions

1. **Motion to approve December 2015 minutes**
1st Howard Strassner, 2nd Urmila Chaudhry
2. **Vote to recommend to PAC to instate Memorial East Hospital as a Level II Facility**
1st Howard Strassner, 2nd Urmila Chaudhry, Abstain - Dennis Crouse
3. **Motion to recommend to PAC to add *Melissa Zahnd* to the committee**
1st Robyn Gude, 2nd Howard Strassner
4. **Motion to recommend to PAC to add *Phil Schaefer* to the committee**
1st Dennis Crouse, 2nd Robyn Gude
5. **Motion to recommend to PAC to add *Jenny Brandenburg* to the committee**
1st Robyn Gude, 2nd Howard Strassner
6. **Motion to recommend to PAC to add *Srikumar Pillai* to the committee**
1st Urmila Chaudhry, 2nd Dennis Crouse
7. **Motion to recommend to PAC to add *Rick Pearl* to the committee**
1st Robyn Gude, 2nd Dennis Crouse
8. **Motion to **table** decision of recommending to PAC to add *Trupti Parikh* to the committee**
1st Dennis Crouse, 2nd Howard Strassner
9. **Motion to adjourn**
1st Dennis Crouse, 2nd Howard Strassner

Minutes

The minutes from the December 2015 meeting were approved. There was a discussion on clarity regarding the planned rule changes to the 640.5 and 640.6, why a perinatal advisory committee (PAC) committee member would be required to attend site visits, and what the proposed rules were explicitly trying to accomplish. Tanya Dworkin from the IDPH legal team was able to provide a more in-depth satisfactory clarification.

Agenda Items

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The Chair brought up questions that had started to come up regarding birthing centers that were popping up in Illinois and where the committee stood on the regulation/role of these facilities.

Juan Morado was in attendance, from the Illinois Hospital Facilities and Services Review Board, whose role is to approve certificate of need and certificate of exemption applications on healthcare facilities that would want to open, close or modify services at their facility. A question posed to him was 'what would a facility need to do to discontinue a category of service?' He explained they would need to come before the review board and file a certificate of exemption. It will be approved if the board deems the application complete. The Certificate of Need applies to a hospital that needs to add beds to a facility if that number is either over 10% or more than 20 beds, or a category of services, or a healthcare facility. He will send the rules after the meeting.

He explained that a Certificate of Need would not be transferrable to new facilities.

The goal of the board is ensure that needs are being met in communities where there is a need for services. Another important part of the board is to ensure that there is quality care and quality services.

If the Hospital Review Board reviews their application and approves it, it still will need to come before the Perinatal Advisory Committee to give their suggestion of approval/disapproval especially in terms of Level of Care. The PAC does not need to approve just because the review board has approved it.

Juan left business cards for people to reach out to him through the board stating that the review board would be more than happy to sit down and work with agencies through the process for applications of certificates of need, closing of services, etc.

IDPH Updates

Questions Posed to the Department of Public Health

Question posed: Is there a deadline for the Director of the Public Health to sign a letter for designation or redesignation?

Answer: No. Within 30 days the Department of Public Health has to notify the Hospital whether or not they have achieved substantial compliance. If they did achieve compliance then the letter sent would be the official letter of designation/redesignation. If it was not achieved then they timeframe would be extended until a later time while working with their respective administrative perinatal center.

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Question posed: About Berwyn birth center's lack of letter of agreement with Northwestern.

Answer: Unresolved. To be discussed at the next meeting as of new information brought forth to the Department.

Question posed: Does an APC sign a Letter of Agreement with a birthing center?

Answer: No. According to current rule the birthing center has to sign with the respective APC, but the APC does not need to sign with the birthing center. The Department is looking to amend the rules to close the loophole.

Question posed: A reduction in a service or designation (IE. A Closure of OB) require an official site visit from the Department?

Answer: Yes.

Question posed: Can we make the letter of agreement part of the code?

Answer: It is highly unlikely. It would put the Department in a position of telling agencies and centers how to run themselves.

IDPH Legal reminded everyone to be cognoscente of sending secure documents with password protection that include PHI (Protected Health Information)

Closed Session

At 11:00 P.M. The meeting was closed to discuss a Memorial East (Level II) coming before the committee and to discuss selection of new members to be added to the committee.

New Business

Voting Actions for Recommendations to the PAC

The committee voted to recommend that Memorial East hospital be recommended to the PAC committee to open services as a Level II Hospital. Afterwards new members (6) were voted on to be added to the Facilities committee as a recommendation to the PAC. Five members were decided to be recommended and one was decided to be tabled for a later discussion.

Birthing Centers

With the lack of time left, the committee decided to discuss Birthing Center questions at the next meeting in April.

Home Birth Safety Act

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The IDPH Legal Team noted that the Home Birth Safety Act is considered a part of the Department of Financial and Professional Regulation and has nothing to do with the Illinois Department of Public Health, thusly we cannot directly affect the bill.

Closing

Dennis Crouse moved for the meeting to be adjourned. This was agreed upon by Howard Strassner on Thursday February 11th, 2016.

Next Meeting

April 14, 2016 at 9:30 AM.